



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

AGENDA COMMON COUNCIL

Tuesday, March 20, 2018

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Jeannie Hefty
Susan Kott, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Bob Grandi, Alderman, 2nd District
Ruth Dawidziak, Alderman, 2nd District
Tom Vos, Alderman, 3rd District
Jon Schultz, Council President, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

Student Representatives:

Gabriel King, Burlington High School
Jack Schoepke, Burlington High School

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** (*T. Vos*)
 - A. Approval of the Common Council Minutes for March 6, 2018.
6. **Letters and Communications** (*T. Preusker*)
 - A. Approval of Letters and Communications as presented:
 - Mayor Jeannie Hefty has communicated that she will not be present at the March 20, 2018 Committee of the Whole and Common Council meetings.
 - Correspondence from Alderman Jon Schultz stating that he will not be present at the March 20, 2018 and April 4, 2018 Committee of the Whole and Common Council meetings.
7. **Reports by Aldermanic Representatives and Department Heads**

8. **Reports** (*T. Bauman*)

- A. Approval of Reports 1-3

9. **Payment of Prepaids and Vouchers** (*S. Kott*)

- A. Approval of Prepaid and Voucher bills accrued through March 20, 2018:

Total Prepaid:	\$ 169,206.16
Total Vouchers:	\$ 203,595.68
Grand Total:	\$ 372,801.84

10. **Licenses and Permits** (*E. Johnson*)

- A. Approval of issuing a "Class B" Combination Reserve Liquor License to the Mercantile Hall, LLC.
- B. Approval of Licenses and Permits as presented.

11. **Appointments and Nominations** (*B. Grandi*)

A. To approve the appointment of Election Inspector to Mary E. Haynes for a two year term to expire December 31, 2018.

B. To approve the appointment of Election Inspector to Jane M. Greening for a two year term to expire December 31, 2018.

12. **PUBLIC HEARINGS:** There are none.

13. **RESOLUTIONS:**

- A. **Resolution 4884(42)** dissolving/terminating Tax Incremental Finance (TIF) District Number 3 and authorizing the City Treasurer to distribute excess increment to overlying taxing districts. (*R. Dawidziak*)
- B. **Resolution 4885(43)** dissolving/terminating Environmental Remediation Tax Incremental Finance (ER TIF) District Number 1 and authorizing the City Treasurer to distribute excess increment to overlying taxing districts. (*T. Vos*)
- C. **Resolution 4887(45)** - accepting a Unanimous Petition for Direct Annexation of 75.06 acres at 6320 S. Pine Street (002-02-19-09-002-000) in the Town of Burlington, Racine County, Wisconsin. (*T. Preusker*)
- D. **Resolution 4889(47)** to purchase a chemical feed pump from Energenecs at a cost of \$8,400.00 and phosphorous analyzer from Mulcahy Shaw Water for the Wastewater Treatment Plant at a cost of \$19,244.05, for a total project cost of \$27,644.05. (*T. Bauman*)
- E. **Resolution 4890(48)** to adopt the Racine County Hazard Mitigation Plan Update 2017-2021. (*T. Bauman*)
- F. **Resolution 4891(49)** to consider approving an amendment to the City of Burlington Fee Schedule. (*S. Kott*)
- G. **Resolution 4895(53)** - to consider approving an Extraterritorial Zoning Certified Survey Map for property located at 33911 Hillcrest Drive. (*E. Johnson*)

14. **ORDINANCES:** There are none.

15. **MOTIONS:** There are none.

16. **ADJOURN INTO CLOSED SESSION** (*B. Grandi*)

Wis. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved, to wit:

- Update regarding Veolia/Advanced Disposal under a prior contract for refuse and recycling collection.

Wis. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved, to wit:

- Discussion regarding Jeff Way for property located at 1157 Milwaukee Avenue.

17. **RECONVENE INTO OPEN SESSION** (*R. Dawidziak*)

18. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.

19. **ADJOURNMENT** (*T. Vos*)

***Note:** If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



COMMON COUNCIL REGULAR

ITEM NUMBER 5A

DATE: March 20, 2018

SUBJECT: Common Council Minutes for March 6, 2018.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the March 6, 2018 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the March 6, 2018 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the March 20, 2018 Common Council meeting.

Attachments

CC Minutes



City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, March 6, 2018**

1. **Call to Order / Roll Call**

Mayor Hefty called the meeting of the Common Council to Order on Tuesday, March 6, 2018 at 7:45 p.m. starting with Roll Call. Present: Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, Bauman. Excused: None.

Student Representatives Present: Gabriel King, Jack Schoepke. Excused: None.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Director of Administrative Services Megan Watkins, Director of Finance Steve DeQuaker, Police Chief Mark Anderson, Fire Chief Alan Babe, Building Inspector Gregory Guidry, DPW Director Peter Riggs, and Library Director Joe Davies. Also in attendance: Gregory Governatori, Kapur and Associates.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were no comments.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of Minutes**

A motion was made by Alderman Vos with a second by Alderman Preusker to approve the February 21, 2018 Common Council meeting minutes. With all in favor, the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Johnson inquired about the status of the Lewis Street Wall project. Mayor Hefty replied that bids were to be opened for the project on Thursday, March 8th.

Alderman Bauman made comments in regards to the recent Love Inc. Dinner in which Police Chief Mark Anderson was recognized for outstanding service in the City of Burlington.

8. **Reports 1-3**

A motion was made by Alderman Schultz with a second by Alderman Kott to approve Reports 1-3 as presented. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers**

A motion was made by Alderman Preusker with a second by Alderman Vos to approve Prepaids and Vouchers in the total amount of \$3,066,937.38. Roll Call: Aye - Preusker, Bauman, Kott, Johnson, Grandi, Dawidziak, Vos, Schultz. Nay - None. The motion carried 8-0.

10. **Licenses and Permits**

A motion was made by Alderman Bauman with a second by Alderman Johnson to approve Licenses and Permits as presented. With all in favor, the motion carried.

11. **Appointments and Nominations**

A motion was made by Alderman Kott with a second by Alderman Grandi to appoint Robin Neal as an Election Inspector for a two year term to expire December 31, 2019. With all in favor, the motion carried.

12. **PUBLIC HEARINGS:** There were none.

13. **RESOLUTIONS:**

- A. **Resolution 4882(40)** - to approve Task Order Number 106 with Kapur & Associates, Inc. to provide civil engineering services for the complete analysis of the Burlington Manufacturing & Office Park (BMOP) expansion project for the not-to-exceed amount of \$12,000.

A motion was made by Alderman Johnson with a second by Alderman Bauman to approve Resolution 4882(40). Roll Call: Aye - Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, Bauman, Kott. Nay - None. The motion carried 8-0.

- B. **Resolution 4883(41)** to consider approving a Certified Survey Map for property located at 1088 Hidden Creek Lane.

A motion was made by Alderman Grandi with a second by Alderman Dawidziak to approve Resolution 4883(41). With all in favor, the motion carried.

- C. **Resolution 4886(44)** to approve a Letter of Engagement with Ehlers, Inc. to provide Tax Incremental District financing services.

A motion was made by Alderman Dawidziak with a second by Alderman Kott to approve Resolution 4886(44). Roll Call: Aye - Dawidziak, Vos, Schultz, Preusker, Bauman, Kott, Johnson, Grandi. Nay - None. The motion carried 8-0.

- D. **Resolution 4888(46)** to approve the purchase of pump removal and installation, pipe repair, and variable frequency drive (VFD) and installation at Well 7 from CTW for the not-to-exceed price of \$23,550.

A motion was made by Alderman Vos with a second by Alderman Dawidziak to approve Resolution 4888(46). Roll Call: Aye - Vos, Schultz, Preusker, Bauman, Kott, Johnson, Grandi, Dawidziak. Nay - None. The motion carried 8-0.

14. **ORDINANCES:**

- A. **Ordinance 2032(9)** to approve amending the Racine County Multi-Jurisdictional Comprehensive Plan 2035 for property located at 100 and 124 S. Dodge Street.

A motion was made by Alderman Schultz with a second by Alderman Johnson to approve Ordinance 2032(9). With all in favor, the motion carried.

- B. **Ordinance 2033(10)** to approve amending the Racine County Multi-Jurisdictional Comprehensive Plan 2035 to incorporate the Burlington Area Manufacturing & Office Park (BMOP) expansion in the City of Burlington, Wisconsin.

A motion was made by Alderman Preusker with a second by Alderman Kott to approve Ordinance 2033(10). With all in favor, the motion carried.

- C. **Ordinance 2034(11)** to amend Chapter 274-9B "Snow and Ice Removal" of the Code of the City of Burlington to eliminate notification by the Police Department.

A motion was made by Alderman Bauman with a second by Alderman Grandi to approve Ordinance 2034(11). With all in favor, the motion carried.

15. **MOTIONS:** There were none.

16. **ADJOURN INTO CLOSED SESSION**

Prior to adjourning into Closed Session, Mayor Hefty announced that the City Clerk would be excused from the meeting after the discussion regarding the Veolia contract and appointed Finance Director, Steve DeQuaker, to record the remaining meeting minutes.

A motion was made by Alderman Kott with a second by Alderman Dawidziak to Adjourn into Closed Session under Wis Stats 19.85(1)(g) and Wis Stats 19.85(1)(c).

Roll Call: Aye - Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, Bauman. Nay - None. With all in favor, the motion carried 8-0. The meeting adjourned into Closed Session at 7:58 p.m.

17. **RECONVENE INTO OPEN SESSION**

A motion was made by Alderman Kott with a second by Alderman Dawidziak to Reconvene into Open Session. With all in favor, the meeting reconvened into Open Session at 9:31 p.m.

18. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.

A motion was made by Alderman Dawidziak with a second by Alderman Johnson to adopt the reorganization plan for the City of Burlington Police Department submitted by city staff pertaining to the elimination of the Administrative Services Supervisor. Roll Call: Aye - Dawidziak, Vos, Schultz, Preusker, Bauman, Kott, Johnson, Grandi. Nay - None. The motion carried 8-0.

19. **ADJOURNMENT**

A motion was made by Alderman Johnson with a second by Alderman Preusker to adjourn. With all in favor, the meeting adjourned at 9:33 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington



COMMON COUNCIL REGULAR

ITEM NUMBER 6A

DATE: March 20, 2018

SUBJECT: LETTERS AND COMMUNICATIONS

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Attached please find the following communication:

- Mayor Jeannie Hefty has communicated that she will not be present at the March 20, 2018 Committee of the Whole and Common Council meetings.
- Correspondence from Alderman Jon Schultz stating that he will not be present at the March 20, 2018 and April 4, 2018 Committee of the Whole and Common Council meetings.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that the Council accept this communication.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 20, 2018 Common Council meeting.

Attachments

Jon Schultz Correspondence

Diahnn Halbach

From: Carina Walters
Sent: Tuesday, February 13, 2018 3:19 PM
To: Diahnn Halbach; Jon Schultz
Cc: Megan Watkins
Subject: FW: Missing council meetings

Thanks Jon! We have the 4th down. Should things change, just let us know.

Carina

From: Jon Schultz
Sent: Tuesday, February 13, 2018 3:18 PM
To: Carina Walters <cwalters@burlington-wi.gov>
Subject: Missing council meetings

Carina,

I will be missing council meetings due to work travel on the following dates:

- Tues, March 20
- Weds, April 4

April 4 is still tentative, but it looks increasingly likely I'll be gone.

Thanks!

Jon E. Schultz II
City Council President
Alderman, 3rd District, City of Burlington

JSchultz@Burlington-WI.gov



COMMON COUNCIL REGULAR

ITEM NUMBER 8A

DATE: March 20, 2018

SUBJECT: REPORTS 1-3

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Attached please find the following reports:

Library Meeting Minutes - 01/23/2018

Plan Commission Minutes - 02/13/2018

Committee of the Whole Meeting Minutes - 03/06/2018

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that Council approve the submitted reports.

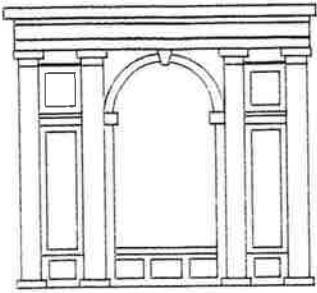
TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 20, 2018 Common Council meeting.

Attachments

Library Meeting Minutes

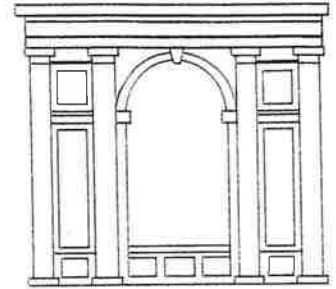
Plan Minutes



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 342-1130 • Fax (262)-342-1198

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, January 23, 2018 in the Burlington Public Library Staff Room.

Present: Savaglia, Smet, Barker,
Haas, Preusker, Debbink, Bahr,
Breanna Eterno (student)

Absent: Buse, Wheeler-Rigazzi
(student)

Also present: Davies, McCarthy

- Savaglia called the meeting to order at 6:35 pm.
- Minutes of the November 28, 2017 and December 19, 2017 meetings were approved. Preusker moved approval, Barker seconded. Motion passed.
- Preusker moved and Haas seconded the motion to approve the December 2017 General Fund Bills, Prepaids, Reimbursements, November General Deposits, November Trust Fund Deposits, December Trust Fund Bills, Late December General Fund Bills, Late December Prepaids and Reimbursements, December Trust Fund Deposits, December General Fund Deposits, January General Fund Bills, Prepaids and Reimbursements and January Trust Fund Bills. Motion passed.

Bahr requested Quarterly Budget report to see where balances are throughout the year.

There were no Committee Reports at this time.

Federated Library Report – Savaglia reported discussion by the LLS board about Foxconn coming to Racine County, surrounding communities may see an increase in home building. Also discussed was the January 11 Arrowhead Library System (ALS) joining the SHARE Consortium. Van delivery (items coming to and from other libraries) had a backlog for several days. With ALS joining the system, a new hub was found in Elkhorn at VIP services where staff with disabilities are able to sort bins. The benefit of having many more materials available to our library users was discussed.

Bahr asked how we communicate with library users. We mainly use Facebook and a monthly newsletter utilizing Mail Chimp announcing Children's and Adult programming. Discussion on how we can use patron email addresses was discussed, Davies will investigate email rules for next month.

Director's Report

- Update on Conversion of Storytime Room to Staff Workspace
- Since the Library Board meeting was held in the old Storytime room, board members were able to see the progress made. The staff will be moving into the space later this week. Much of the old furniture

will be recycled or repurposed in other spaces. The old Technical Services room will become another much needed Meeting Room. Burlington will be hosting a Memory Café program in early spring or summer. We would not be able to host this program downstairs. We have plenty of tables and chairs for both spaces.

- Update on catalog merger with Arrowhead Library System was during the Federated Library Report.
- Fine-Free Children's Materials at neighboring libraries.
- Racine, Kenosha and Lake Geneva have gone fine free with children's materials only. Barker commented on conversations she has had with other parents, fines often alter their library use, going fine free would increase their library borrowing. Discussion on how much revenue would be lost followed. Davies will gather fine revenue history for Adult, Children's and Young Adult materials for discussion at the next meeting.

Barker suggested adding verbiage to overdue notices letting users know they could get notified about upcoming due dates via email or text message.

Discussion about postage costs for mailing overdue and bill notices was discussed. Davies will bring back information to the next meeting.

- Overview of NEA Big Read
- This year's Big Read title is Station Eleven. UW-Parkside provides much of the promotion for the event, NEA sponsors the Big Read. On February 13 Burlington will host a discussion on the title. February 15 the author will talk at UW-Parkside. Books are available at the Reference desk for anyone interested.
- Monthly Statistics
- Davies discussed the spreadsheet of activities, programs, library visits, borrowing statistics and more for 2017. The purpose of the change in format was to show all the ways library staff serve the public, not only do we check out books, magazines and DVDs, library staff assist many patrons with smart phones, tablets and laptops showing them how to download e-Books, audiobooks, opening, saving and printing documents, hosting informative and entertaining programs and much more. Davies will highlight trends in the coming year.

Old Business

Davies recapped the progress made on Library Foundation. A meeting with attorney John Bjelajac had to be cancelled. Davies is hopeful he will have information next month.

New Business

- Discussion and approval of revisions to Personnel Policy
- The library board discussed the paid Holiday dates and requested the format used to list the dates be changed. Also discussed was Section D, Grievances. The board requested that section be removed. Davies reported part-time staff earn holiday pay if they are scheduled to work on that day. Davies will make the requested changes to the policy. Smet moved, Debbink seconded the motion to approve the Personnel Policy once the Holiday format and Section D – Grievance's is removed.

Meeting was adjourned at 7:55 p.m. Our next meeting will be on Tuesday, February 27 at 6:30 p.m. in the Library meeting room at the Burlington Public Library.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Tom Preusker', with a long, sweeping horizontal line extending to the right.

Tom Preusker
Aldermanic Representative



AGENDA
PLAN COMMISSION
Tuesday, February 13, 2018 at 6:30 p.m.
Common Council Chambers, 224 East Jefferson Street

Mayor Jeannie Hefty, Chairman
Tom Vos, Aldermanic Representative
Bob Grandi, Aldermanic Representative
Chad Redman, Commissioner
Andy Tully, Commissioner
John Ekes, Commissioner
Art Gardner, Commissioner
Samuel Jorudd, Student Representative
Aysha Schiller, Student Representative

1. Call to Order
2. Roll Call
3. Approval of the minutes of January 9, 2017
4. Letters and Communications: None
5. Citizen Comments
6. Old Business:
 - A. Consideration to approve a Conditional Use application from Casey's Marketing Company for property located at 100 and 124 S. Dodge Street to construct a convenience store and gas station, subject to Graef's December 5, 2017 and Kapur & Associates' December 4, 2017 memorandums to the Plan Commission.
7. New Business:
 - A. Consideration to approve a Site Plan application from Tri-County Fire & Rescue Association for property located at 2200 S. Pine Street to construct a building for a fire training facility, subject to Graef's February 2, 2018 and Kapur & Associates' February 2, 2018 memorandums to the Plan Commission.
 - B. Consideration to approve Resolution No. 25 to amend the Racine County Multi-Jurisdictional Comprehensive Plan for property located in the Burlington Area Manufacturing and Office Park.

- C. Consideration to recommend approval to the Common Council of a Certified Survey Map Amendment application from Lynch & Associates Engineering for property located at 1088 Hidden Creek Lane, subject to Graef's February 5, 2018 and Kapur & Associates' February 2, 2018 memorandums to the Plan Commission.
- D. Consideration to approve a Site Plan application from Lynch & Associates Engineering for property located at 1088 Hidden Creek Lane for the Springbrook Townhome Phase II project, subject to Graef's February 5, 2018 and Kapur & Associates' February 2, 2018 memorandums to the Plan Commission.
- E. Public Hearing to hear public comments regarding a Conditional Use application from Andrew Dillon for property located at 701 Blackhawk Drive, Unit E, for chocolate manufacturing, packaging and distribution.
- F. Consideration to approve a Conditional Use application from Andrew Dillon of Dillon's Chocolates for property located at 701 Blackhawk Drive, Unit E, for manufacturing chocolate, packaging and distribution, subject to Graef's November 6, 2017 memorandum to the Plan Commission.

8. Adjournment.

Note: *If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*

Note: *Notice is hereby given that a majority of the members of the Common Council may be present at the meeting. Although this may constitute a quorum of the Council, the Council will not take any action at this meeting.*



COMMON COUNCIL REGULAR**ITEM NUMBER 9A**

DATE: March 20, 2018

SUBJECT: Prepaid and Vouchers

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

Attached please find the Prepaid and Voucher list for bills accrued through March 20, 2018:

Total Prepaid:	\$ 169,206.16
Total Vouchers:	\$ 203,595.68
Grand Total:	\$ 372,801.84

BUDGET/FISCAL IMPACT:

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$51,633.43 Digicorp, Inc. - Flood Recovery Telephone Systems
2. \$45,966.25 Racine County - 2nd Qtr. Joint Dispatch
3. \$39,296.24 Johns Disposal Service, Inc. - Contracted Monthly Billing Garbage/Recycle
4. \$29,044.42 Ascent Aviation Group, Inc. - 100LL Aviation Gasoline
5. \$15,000.00 Digicorp, Inc. - Pre-Paid Labor Block Dollar Contract

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$372,801.84.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 20, 2018 Common Council meeting.

Attachments

Prepaid 02-28-18

Prepaid 03-09-18

Vouchers 03-20-18

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100484847000						
100-484847-000 Developer Reimbursement	492 PINE COFFEE HOUSE LLC	Developer Reimbursement	1.059004	02/26/2018	112.50	02/28/2018
Total 100484847000:					112.50	
100525211225						
100-525211-225 POLICE - TELEPHONE	BCN TELECOM, INC	2627671857 Intoxilyzer Line	22442442	02/15/2018	83.65	02/28/2018
Total 100525211225:					83.65	
100525211533						
100-525211-533 POLICE - COPY MACHINE R	JAMES IMAGING SYSTEMS, IN	TOSHIBA- 4555C	22089116	02/05/2018	565.34	02/28/2018
Total 100525211533:					565.34	
100525220157						
100-525220-157 FIRE - INSERVICE TRAININ	GATEWAY - KENOSHA CAMPU	City of Burlington Fire Department	20275	06/16/2015	187.56	02/28/2018
100-525220-157 FIRE - INSERVICE TRAININ	GATEWAY - KENOSHA CAMPU	City of Burlington Fire Department	22888	11/14/2017	1,051.40	02/28/2018
Total 100525220157:					1,238.96	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8403-026-057	8403026057FEB18	02/20/2018	1,594.48	02/28/2018
Total 100525220220:					1,594.48	
100525231330						
100-525231-330 BLDG INSP - TRAVEL	GUIDRY, GREGORY	reimbursement - Plumbing Q & A	2018 - MARCH	02/27/2018	95.00	02/28/2018
100-525231-330 BLDG INSP - TRAVEL	GUIDRY, GREGORY	reimbursement - Commercial Electrical Code	2018 - MARCH	02/27/2018	45.00	02/28/2018
Total 100525231330:					140.00	
100535321157						
100-535321-157 Inservice Training	GATEWAY - KENOSHA CAMPU	Medic 1st Aid Recert (split)	23171	12/31/2017	63.44	02/28/2018
Total 100535321157:					63.44	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0455-414-409	0455414409FEB18	02/18/2018	239.01	02/28/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4404-149-064	4404149064FEB18	02/19/2018	45.11	02/28/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5406-087-899	5406087899FEB18	02/19/2018	127.02	02/28/2018
Total 100535321261:					411.14	
100555551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0435-566-939	0435566939JAN18	02/19/2018	31.67	02/28/2018
Total 100555551220:					31.67	
251555511345						
251-555511-345 PROGRAMS	MELCHI, JENNIFER	reimbursement - supplies	2018FEB	02/28/2018	33.16	02/28/2018
Total 251555511345:					33.16	
453565616830						
453-565616-830 Disaster Exenditure	VORPAGEL SERVICE INC.	Force Flow Units & Exhaust Fans	41534	12/31/2017	3,337.66	02/28/2018
453-565616-830 Disaster Exenditure	DIGICORP	Flood Recovery	R76175	12/28/2017	51,633.43	02/28/2018

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 453565616830:					54,971.09	
501514900000						
501-514900-000 ADMINISTRATIVE EXPENSE	DIRECTPATH	Monthly fee for Advocacy Serv	AT38777	02/26/2018	171.00	02/28/2018
Total 501514900000:					171.00	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0469-455-267	0469455267FEB18	02/18/2018	142.56	02/28/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8098-971-449	8098971499FEB18	02/12/2018	31.23	02/28/2018
Total 621575740220:					173.79	
621575740225						
621-575740-225 TELEPHONE	TDS	TDS WWTP 262-539-3646	262-539-3646 02/18	02/19/2018	196.55	02/28/2018
Total 621575740225:					196.55	
621575740244						
621-575740-244 REPAIRS,MAINT EQUIPMEN	RUNDLE-SPENCE	Rundle-Spence - Supplies	S2643872.001	02/19/2018	145.69	02/28/2018
Total 621575740244:					145.69	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP POST OFFICE	2018FEB	02/26/2018	50.00	02/28/2018
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	Southern Lakes Newspaper Renewal	2018FEB	02/26/2018	65.00	02/28/2018
621-575740-310 OFFICE SUPPLIES, POSTA	TIME WARNER CABLE	Time Warner WWTP Acct # 702658601	702658601021218	02/12/2018	124.94	02/28/2018
Total 621575740310:					239.94	
621575740374						
621-575740-374 SAFETY	GATEWAY - KENOSHA CAMPU	Medic 1st Aid Recert (split)	23171	12/31/2017	222.04	02/28/2018
Total 621575740374:					222.04	
622506250000						
622-506250-000 MAINTENANCE-SUPPLIES	AMAZON.COM/GE MONEY	60457 8781 046912 8 (split)	046912 01/18	01/10/2018	77.02	02/28/2018
Total 622506250000:					77.02	
622506410000						
622-506410-000 SUPPLIES	AMAZON.COM/GE MONEY	60457 8781 046912 8 (split)	046912 01/18	01/10/2018	43.65	02/28/2018
Total 622506410000:					43.65	
622509210000						
622-509210-000 OFFICE SUPPLY	AMAZON.COM/GE MONEY	60457 8781 046912 8 (split)	046912 01/18	01/10/2018	23.92	02/28/2018
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Time Warner WWTP Acct # 715297601	715297601020818	02/08/2018	101.35	02/28/2018
622-509210-000 OFFICE SUPPLY	AT & T	414 r24-8901 367 9	414R2489010218	02/10/2018	68.95	02/28/2018
Total 622509210000:					194.22	
622509230000						
622-509230-000 OUTSIDE SERVICES	CORRPRO COMPANIES, INC	Inspection Service	479588	12/31/2017	2,320.00	02/28/2018
Total 622509230000:					2,320.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
622509250000						
622-509250-000 EDUCATION-SUPPLIES	GATEWAY - KENOSHA CAMPU	Medic 1st Aid Recert (split)	23171	12/31/2017	95.16	02/28/2018
Total 622509250000:					95.16	
Grand Totals:					63,124.49	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100239007						
100-239007 LIFE INSURANCE	SECURIAN FINANCIAL GROUP,	Policy No. 002832L Apr Billing	2018APR	03/08/2018	1,856.96	03/09/2018
Total 100239007:					1,856.96	
100444411000						
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Jail Assessment	2018FEB	03/01/2018	1,635.71	03/09/2018
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Surcharge	2018FEB	03/01/2018	548.65	03/09/2018
100-444411-000 COURT FINES & COSTS	ST OF WISC CONTROLLER'S O	ST OF WI CONTROLLER OFFICE FEB	2018FEB	03/01/2018	6,286.51	03/09/2018
Total 100444411000:					8,470.87	
100444412000						
100-444412-000 PARKING VIOLATIONS	LAYMAN, KASANDRA C	refund - tax intercept parking	030518	03/05/2018	20.00	03/09/2018
Total 100444412000:					20.00	
100454521001						
100-454521-001 BOND FEES	VILLAGE OF SALEM LAKES MU	Plantz, Amy; Warrant AE675482	AE675482	03/08/2018	98.80	03/09/2018
Total 100454521001:					98.80	
100515132220						
100-515132-220 ADMIN - UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004FEB18	02/25/2018	570.48	03/09/2018
Total 100515132220:					570.48	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	057 736 7870 001	2627671389 02/18	02/21/2018	48.47	03/09/2018
100-515132-225 ADMIN - TELEPHONE	AT & T	262 767-1389 327 6	262767138902	02/28/2018	241.30	03/09/2018
100-515132-225 ADMIN - TELEPHONE	AT & T	171-798-6300 001 (split)	2797389309	02/19/2018	350.78	03/09/2018
100-515132-225 ADMIN - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9802229508	02/23/2018	77.35	03/09/2018
Total 100515132225:					717.90	
100515141220						
100-515141-220 FINANCE - UTILITY SERVIC	WE ENERGIES	5843-033-004 (split)	5843033004FEB18	02/25/2018	346.36	03/09/2018
Total 100515141220:					346.36	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T	171-798-6300 001 (split)	2797389309	02/19/2018	210.47	03/09/2018
100-515141-225 FINANCE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9802229508	02/23/2018	57.79	03/09/2018
Total 100515141225:					268.26	
100515141330						
100-515141-330 FINANCE - TRAVEL	DEQUAKER, STEVE	Mileage Reimbursement	2018FEB	03/08/2018	21.80	03/09/2018
Total 100515141330:					21.80	
100525211160						
100-525211-160 POLICE - WORKERS COMP	UNEMPLOYMENT INSURANCE	DWD-UI acct 692108-000-2	8856092	03/07/2018	1,597.97	03/09/2018
Total 100525211160:					1,597.97	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	171-798-6300 001 (split)	2797389309	02/19/2018	561.24	03/09/2018
100-525211-225 POLICE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9802229508	02/23/2018	532.41	03/09/2018

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525211225:					1,093.65	
100525211240						
100-525211-240 POLICE - FUEL, OIL	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Police Dept	869297630809	03/01/2018	2,042.14	03/09/2018
Total 100525211240:					2,042.14	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Balance forward Account #1083	STATEMENT 02/18	02/25/2018	29.12	03/09/2018
Total 100525211310:					29.12	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-558	8419416558FEB18	02/26/2018	12.01	03/09/2018
Total 100525220220:					12.01	
100525220225						
100-525220-225 FIRE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9802229508	02/23/2018	103.28	03/09/2018
Total 100525220225:					103.28	
100525220240						
100-525220-240 FIRE - FUEL, OIL, LUBRICA	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Fire Dept	869297630809	03/01/2018	371.43	03/09/2018
Total 100525220240:					371.43	
100525231220						
100-525231-220 BLDG INSP UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004FEB18	02/25/2018	101.88	03/09/2018
Total 100525231220:					101.88	
100525231225						
100-525231-225 BLDG INSP - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9802229508	02/23/2018	15.00	03/09/2018
Total 100525231225:					15.00	
100525231372						
100-525231-372 BLDG INSP - AUTO EXPENS	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Bldg Insp	869297630809	03/01/2018	24.51	03/09/2018
Total 100525231372:					24.51	
100535321220						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345FEB18	02/23/2018	757.07	03/09/2018
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671FEB18	02/22/2018	505.18	03/09/2018
Total 100535321220:					1,262.25	
100535321225						
100-535321-225 STREETS - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9802229508	02/23/2018	98.57	03/09/2018
Total 100535321225:					98.57	
100535321240						
100-535321-240 STREETS - FUEL, OIL & LU	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Street Dept	869297630809	03/01/2018	6,222.78	03/09/2018
Total 100535321240:					6,222.78	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0818-594-802	0818594802FEB18	02/22/2018	15.71	03/09/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0819-473-268	0819473268FEB18	02/25/2018	118.26	03/09/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0838-352-542	0838352542FEB18	02/24/2018	41.61	03/09/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0850-628-152	0850628152FEB18	02/21/2018	261.82	03/09/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2023-503-060	2023503060FEB18	02/22/2018	150.30	03/09/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5043-084-318	5043084318FEB18	02/21/2018	48.57	03/09/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5465-979-181	5465979181FEB18	02/20/2018	66.01	03/09/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5644-617-733	5644617733FEB18	02/22/2018	137.72	03/09/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5695-147-539	569514753918	02/25/2018	381.07	03/09/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6893-002-943	6893002943FEB18	02/21/2018	15.71	03/09/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7255-756-558	7255756558FEB18	02/20/2018	18.89	03/09/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	9418-285-345	9418285345FEB18	02/25/2018	102.69	03/09/2018
Total 100535321261:					1,358.36	
100535321350						
100-535321-350 STREETS - REP MAINT SUP	MENARDS	Menards Acct 32120266 (split)	51898	12/21/2017	33.98	03/09/2018
Total 100535321350:					33.98	
100555551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345FEB18	02/23/2018	378.54	03/09/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	6211-699-899	6211699899FEB18	02/25/2018	62.28	03/09/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671FEB18	02/22/2018	252.59	03/09/2018
Total 100555551220:					693.41	
100555551240						
100-555551-240 PARKS - FUEL, OIL, LUBRIC	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Parks Dept	869297630809	03/01/2018	596.41	03/09/2018
Total 100555551240:					596.41	
100555551350						
100-555551-350 PARKS - REPAIR/MTCE SUP	MENARDS	Menards Acct 32120266 (split)	51898	12/21/2017	33.98	03/09/2018
Total 100555551350:					33.98	
251555511220						
251-555511-220 UTILITIES	WE ENERGIES	0810-148-657	0810148657FEB18	02/26/2018	1,038.62	03/09/2018
251-555511-220 UTILITIES	WE ENERGIES	5852-857-487	5852857487FEB18	02/25/2018	748.97	03/09/2018
Total 251555511220:					1,787.59	
251555511225						
251-555511-225 TELEPHONE	AT & T	171-798-6300 001 (split)	2797389309	02/19/2018	280.62	03/09/2018
Total 251555511225:					280.62	
251555511330						
251-555511-330 INSERVICE TRAINING/TRAV	MCCARTHY, TAMMY	Reimbursement - mileage	030818	03/08/2018	81.75	03/09/2018
Total 251555511330:					81.75	
251555511345						
251-555511-345 PROGRAMS	SCHMIDT, JANE	Reimbursement - Richter's	030818	03/08/2018	12.70	03/09/2018
Total 251555511345:					12.70	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
453565616823						
453-565616-823 2017 Pool Construction Proje	WE ENERGIES	4242-394-201	4242394201FEB18	02/27/2018	609.26	03/09/2018
Total 453565616823:					609.26	
453565616830						
453-565616-830 Disaster Exenditure	AT & T	252235078 - Internet	252235078 02/18	02/27/2018	100.50	03/09/2018
453-565616-830 Disaster Exenditure	AT & T	262 767-1904 046 8	262767190402	02/28/2018	653.12	03/09/2018
Total 453565616830:					753.62	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	1887-026-576	1887026576FEB18	02/22/2018	14,511.57	03/09/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	3602-583-285	3602583285FEB18	02/19/2018	33.90	03/09/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4847-248-215	4847248215FEB18	02/22/2018	199.80	03/09/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4897-650-087	4897650087FEB18	02/22/2018	73.23	03/09/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6212-377-525	6212377525FEB18	02/23/2018	4,300.86	03/09/2018
Total 621575740220:					19,119.36	
621575740222						
621-575740-222 GAS	WE ENERGIES	0862-239-067	0862239067FEB18	02/22/2018	6,108.53	03/09/2018
621-575740-222 GAS	WE ENERGIES	2663-378-614	2663378614FEB18	02/22/2018	371.55	03/09/2018
621-575740-222 GAS	WE ENERGIES	3646-902-199	3646902199FEB18	02/22/2018	193.21	03/09/2018
Total 621575740222:					6,673.29	
621575740225						
621-575740-225 TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9802229508	02/23/2018	27.65	03/09/2018
Total 621575740225:					27.65	
621575740240						
621-575740-240 FUEL, OIL AND LUBRICANT	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 WWTP	869297630809	03/01/2018	656.85	03/09/2018
Total 621575740240:					656.85	
622506220000						
622-506220-000 POWER	WE ENERGIES	0882-547-355 (split)	0882547355FEB18	02/23/2018	760.35	03/09/2018
622-506220-000 POWER	WE ENERGIES	3076-628-864	3076628864FEB18	02/26/2018	3,187.53	03/09/2018
622-506220-000 POWER	WE ENERGIES	3267-293-366	3276293366FEB18	02/22/2018	773.46	03/09/2018
622-506220-000 POWER	WE ENERGIES	3457-108-505	3457108505FEB18	02/26/2018	4,999.86	03/09/2018
622-506220-000 POWER	WE ENERGIES	6271-254-861 (split)	6271254861FEB18	02/22/2018	2,727.05	03/09/2018
622-506220-000 POWER	WE ENERGIES	7255-465-187	7255465187FEB18	02/22/2018	159.79	03/09/2018
622-506220-000 POWER	WE ENERGIES	8682-353-384 (split)	8682353384FEB18	02/25/2018	4,136.02	03/09/2018
Total 622506220000:					16,744.06	
622506230000						
622-506230-000 SUPPLIES	WE ENERGIES	0882-547-355 (split)	0882547355FEB18	02/23/2018	125.93	03/09/2018
622-506230-000 SUPPLIES	WE ENERGIES	1438-804-919	1438804919FEB18	02/26/2018	30.31	03/09/2018
622-506230-000 SUPPLIES	WE ENERGIES	6271-254-861 (split)	6271254861FEB18	02/22/2018	103.51	03/09/2018
622-506230-000 SUPPLIES	WE ENERGIES	6499-874-589	6499874589FEB18	02/22/2018	95.64	03/09/2018
622-506230-000 SUPPLIES	WE ENERGIES	8682-353-384 (split)	8682353384FEB18	02/25/2018	94.06	03/09/2018
622-506230-000 SUPPLIES	WE ENERGIES	9259-879-303	9259879303FEB18	02/25/2018	27.85	03/09/2018
Total 622506230000:					477.30	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
622509330000						
622-509330-000 TRANSPORTATION-SUPPLI	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Water Dept	869297630809	03/01/2018	363.18	03/09/2018
Total 622509330000:					363.18	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (split)	1638891345FEB18	02/23/2018	757.07	03/09/2018
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-671 (split)	8430081671FEB18	02/22/2018	505.18	03/09/2018
Total 622509350000:					1,262.25	
623575740200						
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	509727	03/05/2018	29,044.42	03/09/2018
Total 623575740200:					29,044.42	
623575740225						
623-575740-225 TELEPHONE	AT & T	262 757 0907 307 4	262757090702	02/25/2018	125.61	03/09/2018
Total 623575740225:					125.61	
Grand Totals:					106,081.67	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100160000						
100-160000 PREPAID EXPENDITURES	DIGICORP	Digicorp - Pre-Paid Block Time	030118	03/01/2018	15,000.00	
100-160000 PREPAID EXPENDITURES	DIGICORP	switch & patch cord	322405	02/21/2018	361.50	
Total 100160000:					15,361.50	
100243300						
100-243300 DOG LICENSE FEE	RACINE CO CLERK	2017 Dog Expense Billing	022518	02/25/2018	170.42	
Total 100243300:					170.42	
100515111298						
100-515111-298 COUNCIL - CONTRACT SER	SWAGIT PRODUCTIONS, LLC	Video Streaming Services: Feb 2018	10426	02/28/2018	645.00	
Total 100515111298:					645.00	
100515111313						
100-515111-313 CITY COUNCIL - PRINTING	LIGHTHOUSE COMMUNICATIO	Quarterly Newsleter	1280218	02/28/2018	2,749.68	
Total 100515111313:					2,749.68	
100515111399						
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Bids: Lewis St Wall	308319	02/22/2018	175.72	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	CUP Hearing 756 McHenry	308473	02/22/2018	59.24	
Total 100515111399:					234.96	
100515132242						
100-515132-242 ADMIN - REPAIRS AND MAI	REINEMANS, INC.	supplies for sump pump	139834	02/19/2018	8.98	
Total 100515132242:					8.98	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1296230	02/14/2018	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1298614	02/21/2018	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1300970	02/28/2018	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1303353	03/07/2018	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	Office Copying Equipment, LTD	Sharp MX-5070N (split)	AR49451	02/27/2018	207.44	
100-515132-310 ADMIN - OFF SUPP-POSTA	SOUTHERN LAKES NEWSPAPE	Renewal for Acct. No. 10996	10996 2018	03/06/2018	65.00	
Total 100515132310:					284.32	
100515132399						
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Flowers	012418*CH	01/24/2018	95.00	
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Richter's Marketplace - City Hall	03/12/18CH	03/12/2018	5.85	
Total 100515132399:					100.85	
100515140310						
100-515140-310 CLERK - OFFICE SUPPLIES	Office Copying Equipment, LTD	Sharp MX-5070N (split)	AR49451	02/27/2018	8.00	
Total 100515140310:					8.00	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	Office Copying Equipment, LTD	Sharp MX-500IN	AR49451	02/27/2018	6.27	
Total 100515141310:					6.27	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515142310						
100-515142-310 ELECTIONS - OPERATION S	Office Copying Equipment, LTD	Sharp MX-5070N (split)	AR49451	02/27/2018	10.00	
Total 100515142310:					10.00	
100515161220						
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Veolia Contract	15100-029D 35	02/28/2018	345.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Tri County Training Center	17100-057D 8	02/28/2018	165.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Senior Center	17100-081D 8	02/28/2018	105.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	General File - 2018	18100-000D 2	02/28/2018	1,155.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Carina Walters: 2018 Contract	18100-003D 1	02/28/2018	525.00	
Total 100515161220:					2,295.00	
100515161272						
100-515161-272 ATTORNEY - MUNICIPAL C	BJELAJAC, JOHN M	Municipal Court General File - 2018	18100-099D 2	02/28/2018	7,215.00	
Total 100515161272:					7,215.00	
100525211159						
100-525211-159 POLICE - CLOTHING ALLO	LARK UNIFORM OUTFITTERS	Lark Uniform - Neumuth	258966	01/19/2018	98.95	
Total 100525211159:					98.95	
100525211211						
100-525211-211 POLICE - PHYSICALS	AURORA HEALTH CARE	Acct #600003827 Neumuth, Nicholas	158907418	01/15/2018	61.00	
Total 100525211211:					61.00	
100525211226						
100-525211-226 POLICE - COMPUTER EQUI	DIGICORP	HP Prodesk Desktops	322321	01/31/2018	1,559.00	
Total 100525211226:					1,559.00	
100525211242						
100-525211-242 POLICE - REPAIR/MTCE EQ	DOUG'S AUTO	903 2016 Ford Explorer Repairs	029252	03/01/2018	989.17	
100-525211-242 POLICE - REPAIR/MTCE EQ	LDV, INC.	LDV POLICE DEPT SUPPLIES	111051	02/23/2018	479.20	
100-525211-242 POLICE - REPAIR/MTCE EQ	LOIS TIRE SHOP,INC.	2018 Co Co	418130	02/28/2018	391.92	
100-525211-242 POLICE - REPAIR/MTCE EQ	BUMPER TO BUMPER BURLING	door edge clr rl	1-337786	02/07/2018	28.99	
100-525211-242 POLICE - REPAIR/MTCE EQ	BUMPER TO BUMPER BURLING	parts	1-338702	02/27/2018	33.98	
Total 100525211242:					1,923.26	
100525211244						
100-525211-244 POLICE - REPAIR & MAINT	DIGICORP	Digicorp - Voice Labor	322079	01/26/2018	69.50	
100-525211-244 POLICE - REPAIR & MAINT	GENERAL COMMUNICATIONS, I	checkover on/off issues	251232	02/13/2018	171.80	
Total 100525211244:					241.30	
100525211248						
100-525211-248 POLICE - REP & MAINT BUIL	REINEMANS, INC.	hardware	140023	02/22/2018	16.18	
100-525211-248 POLICE - REP & MAINT BUIL	REINEMANS, INC.	hardware	140233	02/27/2018	12.54	
100-525211-248 POLICE - REP & MAINT BUIL	REINEMANS, INC.	Supplies	140564	03/06/2018	46.76	
100-525211-248 POLICE - REP & MAINT BUIL	REINEMANS, INC.	Supplies	140865	03/12/2018	18.76	
100-525211-248 POLICE - REP & MAINT BUIL	VORPAGEL SERVICE INC.	Service Call - install smoke detector	42354	02/20/2018	561.25	
100-525211-248 POLICE - REP & MAINT BUIL	SCHINDLER ELEVATOR CORP	SCHINDLER ELEVATOR YEARLY BILLING	8104749549	03/01/2018	888.48	
100-525211-248 POLICE - REP & MAINT BUIL	STATE OF WI - DSPS	Permit to Operate Fee	463361	02/20/2018	100.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525211248:					1,643.97	
100525211298						
100-525211-298 Racine County Contract	RACINE COUNTY	Racine County Communication Center Per Contract	2ND QTR 2018	03/12/2018	45,966.25	
Total 100525211298:					45,966.25	
100525211299						
100-525211-299 POLICE - SUNDRY CONTRA	MERTEN'S AUTO SERVICE CE	MERTENS AUTO SERVICE TOWING	341291	03/02/2018	64.00	
100-525211-299 POLICE - SUNDRY CONTRA	MERTEN'S AUTO SERVICE CE	MERTENS AUTO SERVICE TOWING	341295	03/06/2018	135.00	
Total 100525211299:					199.00	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	ZAREK INSURANCE, INC.	Renewal - Notary Bond Seils	7794	02/23/2018	40.00	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/23/18PD	02/23/2018	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	03/01/18PD	03/01/2018	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	030818PD	03/08/2018	21.83	
Total 100525211310:					73.53	
100525211330						
100-525211-330 POLICE - TRAVEL	LAW ENFORCEMENT SEMINAR	Seminar - Rachael Seils	051418	03/06/2018	350.00	
Total 100525211330:					350.00	
100525211346						
100-525211-346 POLICE - UNIFORM REPAIR	STREICHER'S	Name Tag Cloth	I1303314	02/27/2018	8.00	
100-525211-346 POLICE - UNIFORM REPAIR	RED THE UNIFORM TAILOR	Nameplate	00W68715	03/06/2018	41.85	
100-525211-346 POLICE - UNIFORM REPAIR	RED THE UNIFORM TAILOR	buckle	00W68716	02/13/2018	11.90	
Total 100525211346:					61.75	
100525211347						
100-525211-347 POLICE - FIREARM SUPP/R	REINEMANS, INC.	Supplies	140135	02/24/2018	6.36	
100-525211-347 POLICE - FIREARM SUPP/R	STREICHER'S	.40 SW Training: 165gr	I1298234	01/24/2018	266.25	
100-525211-347 POLICE - FIREARM SUPP/R	STREICHER'S	.40 SW Training: 165gr	I1298531	01/26/2018	1,019.40	
100-525211-347 POLICE - FIREARM SUPP/R	STREICHER'S	.223 Cal Practice Ammo	I1300370	02/08/2018	402.38	
100-525211-347 POLICE - FIREARM SUPP/R	STREICHER'S	.40 SW Duty: 165gr	I1304582	03/07/2018	336.50	
100-525211-347 POLICE - FIREARM SUPP/R	LAW ENFORCEMENT TARGETS	TARGETS	0368001-IN	02/07/2018	74.16	
Total 100525211347:					2,105.05	
100525211381						
100-525211-381 POLICE - INVESTIGATIONS	STREICHER'S	Tactical Assault Carrier	I1300648	02/09/2018	230.00	
100-525211-381 POLICE - INVESTIGATIONS	ACL LABORATORIES	ACL LAB 30002225-X661 POLICE DEPT	201802-0	03/01/2018	41.40	
Total 100525211381:					271.40	
100525220242						
100-525220-242 FIRE - REPAIR & MAINT VE	MERTEN'S AUTO SERVICE CE	Repairs - 1998 Ford F250	068444	02/02/2018	40.76	
100-525220-242 FIRE - REPAIR & MAINT VE	MILLER MOTOR SALES, INC.	2014 Ford Explorer	84008	02/27/2018	231.40	
100-525220-242 FIRE - REPAIR & MAINT VE	AMERICAN MUFFLER & AUTOM	Service call on 941 - exhaust pipe	17229	02/27/2018	170.88	
100-525220-242 FIRE - REPAIR & MAINT VE	SENSIBLE PRODUCTS INC	combination holders & posts	6568	03/01/2018	527.82	
Total 100525220242:					970.86	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100525220248						
100-525220-248 FIRE - REPAIR MAINT BLDG	MENARDS	Acct # 32120264 - Fire House Supplies	57375	02/26/2018	27.62	
100-525220-248 FIRE - REPAIR MAINT BLDG	JIM'S GARAGE DOOR SERVICE	service call - replace roll pin in opener	180829	02/22/2018	159.00	
Total 100525220248:					186.62	
100525220275						
100-525220-275 FIRE - VOLUNTEER FIRE D	EAGLE ENGRAVING	leather helmet	2018-1157	03/05/2018	293.21	
Total 100525220275:					293.21	
100525220310						
100-525220-310 FIRE - OFFICE SUPPLIES	Office Copying Equipment, LTD	Sharp MX-5070N (split)	AR49451	02/27/2018	4.00	
100-525220-310 FIRE - OFFICE SUPPLIES	REINEMANS, INC.	UPS Delivery	140313	02/28/2018	12.32	
Total 100525220310:					16.32	
100525220389						
100-525220-389 FIRE - PROTECTIVE CLOTH	BENDLIN FIRE EQUIP. CO., INC.	Bendlin - Fire Dept.	98127	03/07/2018	365.00	
100-525220-389 FIRE - PROTECTIVE CLOTH	PAUL CONWAY SHIELDS	FIRE DEPT - PROTECTIVE CLOTHING	0417995-IN	02/16/2018	392.00	
Total 100525220389:					757.00	
100525231310						
100-525231-310 BLDG INSP - OPERATING S	Office Copying Equipment, LTD	Sharp MX-5070N (split)	AR49451	02/27/2018	15.00	
Total 100525231310:					15.00	
100535321159						
100-535321-159 STREETS - CLOTHING ALL	ALSCO	credit	1296200	02/14/2018	5.50-	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1296230	02/14/2018	40.19	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1298614	02/21/2018	38.95	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1300970	02/28/2018	34.69	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1303353	03/07/2018	35.56	
Total 100535321159:					143.89	
100535321234						
100-535321-234 STREETS - SALT AND SAND	COMPASS MINERALS AMERICA	BULK HIGHWAY COARSE W/YPS	201372	02/19/2018	6,854.79	
100-535321-234 STREETS - SALT AND SAND	COMPASS MINERALS AMERICA	BULK HIGHWAY COARSE W/YPS	207907	02/28/2018	977.73	
Total 100535321234:					7,832.52	
100535321242						
100-535321-242 STREETS - REP MAINT VE	LOIS TIRE SHOP,INC.	2018 Co Co	417800	02/21/2018	35.00	
100-535321-242 STREETS - REP MAINT VE	Wisconsin Kenworth	2013 Kenworth Model T370 - Repairs	M137470	01/11/2018	1,380.96	
Total 100535321242:					1,415.96	
100535321248						
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1298614	02/21/2018	25.33	
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1298615	02/21/2018	12.81	
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1303354	03/07/2018	12.81	
Total 100535321248:					50.95	
100535321261						
100-535321-261 STREETS - LIGHTING	NELSON ELECTRIC SUPPLY	130V - traffic signal bulbs	S3494061.001	02/14/2018	192.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100535321261:					192.00	
100535321298						
100-535321-298	STREETS - CONTRACT SER	GEORGE SCHROEDER TRUCKI	GEORGE SCHROEDER SNOW REMOVAL	498906	02/17/2018	4,375.00
100-535321-298	STREETS - CONTRACT SER	TAPCO	TAPCO DPW SUPPLIES	1593559	02/19/2018	1,659.75
100-535321-298	STREETS - CONTRACT SER	TAPCO	Knockdown State & Main	1594722	03/02/2018	829.00
100-535321-298	STREETS - CONTRACT SER	WANASEK CORPORATION	Haul Snow	8309	02/22/2018	3,425.75
100-535321-298	STREETS - CONTRACT SER	DONERITE JANITORIAL SERV I	DoneRite Janitorial Cleaning for DPW (split)	3145	02/19/2018	328.00
100-535321-298	STREETS - CONTRACT SER	Clark's Excavating/Grading &	Quad axle snow removal	343	02/20/2018	1,377.50
Total 100535321298:					11,995.00	
100535321310						
100-535321-310	STREETS - OFF SUPP/POS	GOOSEBERRIES	DPW (split)	87768	02/14/2018	11.49
100-535321-310	STREETS - OFF SUPP/POS	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	022618DPW	02/26/2018	7.50
100-535321-310	STREETS - OFF SUPP/POS	RICHTER'S MARKETPLACE	Floral	121117DPW	12/11/2017	70.00
Total 100535321310:					88.99	
100535321350						
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	credit	1168349	02/19/2018	5.46-
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	shop (split)	1168568	02/21/2018	13.35
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	shop (split)	1168986	02/27/2018	12.21
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	tools (split)	1169131	02/28/2018	235.00
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	tools (split)	1169382	03/01/2018	100.00
100-535321-350	STREETS - REP MAINT SUP	LYNCH TRUCK CENTER	LYNCH TRUCK CENTER UNIT 510	221851	02/21/2018	170.58
100-535321-350	STREETS - REP MAINT SUP	MENARDS	Menards Acct 32120266	56872	02/20/2018	30.92
100-535321-350	STREETS - REP MAINT SUP	MENARDS	Mailbox replacement	57659	03/02/2018	42.83
100-535321-350	STREETS - REP MAINT SUP	MENARDS	concrete & mortar mix	57682	03/02/2018	19.98
100-535321-350	STREETS - REP MAINT SUP	JX ENTERPRISES INC	JX Peterbilt - Parts Unit 517	1822087P	02/21/2018	104.18
100-535321-350	STREETS - REP MAINT SUP	REINEMANS, INC.	Drill bits	130814	09/06/2017	5.64
100-535321-350	STREETS - REP MAINT SUP	REINEMANS, INC.	credit	130821	09/06/2017	2.06-
100-535321-350	STREETS - REP MAINT SUP	REINEMANS, INC.	chain	137021	12/21/2017	11.68
100-535321-350	STREETS - REP MAINT SUP	REINEMANS, INC.	hardware	138314	01/18/2018	6.49
100-535321-350	STREETS - REP MAINT SUP	REINEMANS, INC.	batteries	140300	02/28/2018	4.99
100-535321-350	STREETS - REP MAINT SUP	REINEMANS, INC.	Supplies	140348	03/01/2018	10.33
100-535321-350	STREETS - REP MAINT SUP	IBD, LLC	IBD- Streets	110152874	02/21/2018	209.90
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	unit 510 - parts	1-337841	02/08/2018	82.58
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	unit 511 - parts	1-338326	02/19/2018	19.98
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	parts (split)	1-338379	02/20/2018	206.19
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	shop supplies (split)	1-338493	02/22/2018	46.67
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	toggle dpdt mom	1-338977	03/05/2018	19.03
100-535321-350	STREETS - REP MAINT SUP	BUMPER TO BUMPER BURLING	inflator gauge (split)	1-339140	03/07/2018	29.04
100-535321-350	STREETS - REP MAINT SUP	CUMMINS NPOWER,LLC	CUMMINS- Stock (split)	805-65416	01/10/2018	343.09
100-535321-350	STREETS - REP MAINT SUP	FASTENAL COMPANY	Fastenal- parts	WIBUR30539	02/06/2018	27.53
Total 100535321350:					1,744.67	
100535321390						
100-535321-390	STREETS - SUPPLIES	CARROT-TOP INDUSTRIES, INC	CARROT TOP INDUSTRIES FLAG PURCHASE DP	37448400	02/22/2018	549.84
Total 100535321390:					549.84	
10055551159						
100-555551-159	PARKS - CLOTHING	ALSCO	credit	1296200	02/14/2018	5.50-
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1296230	02/14/2018	40.19
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1298614	02/21/2018	38.95
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1300970	02/28/2018	34.69

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1303353	03/07/2018	35.57	
Total 100555551159:					143.90	
100555551248						
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1298614	02/21/2018	12.66	
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1298615	02/21/2018	6.40	
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1303354	03/07/2018	6.40	
Total 100555551248:					25.46	
100555551298						
100-555551-298 PARKS - OUTSIDE SERVICE	DONERITE JANITORIAL SERV I	DoneRite Janitorial Cleaning for DPW (split)	3145	02/19/2018	164.00	
Total 100555551298:					164.00	
100555551310						
100-555551-310 PARKS - OFFICE SUPP, PO	GOOSEBERRIES	DPW (split)	87768	02/14/2018	11.49	
100-555551-310 PARKS - OFFICE SUPP, PO	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	022618DPW	02/26/2018	7.49	
Total 100555551310:					18.98	
100555551350						
100-555551-350 PARKS - REPAIR/MTCE SUP	HUMPHREY SERVICE & PARTS,	shop (split)	1168568	02/21/2018	13.35	
100-555551-350 PARKS - REPAIR/MTCE SUP	HUMPHREY SERVICE & PARTS,	shop (split)	1168986	02/27/2018	12.21	
100-555551-350 PARKS - REPAIR/MTCE SUP	HUMPHREY SERVICE & PARTS,	tools (split)	1169131	02/28/2018	235.00	
100-555551-350 PARKS - REPAIR/MTCE SUP	HUMPHREY SERVICE & PARTS,	tools (split)	1169382	03/01/2018	100.00	
100-555551-350 PARKS - REPAIR/MTCE SUP	MENARDS	Ac2 Green	58172	03/08/2018	34.05	
100-555551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	chain	137021	12/21/2017	11.68	
100-555551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	hardware	138314	01/18/2018	6.50	
100-555551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	parts (split)	1-338379	02/20/2018	206.20	
100-555551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	shop supplies (split)	1-338493	02/22/2018	46.68	
100-555551-350 PARKS - REPAIR/MTCE SUP	BUMPER TO BUMPER BURLING	inflator gauge (split)	1-339140	03/07/2018	29.05	
100-555551-350 PARKS - REPAIR/MTCE SUP	CUMMINS NPOWER,LLC	CUMMINS- Stock (split)	805-65416	01/10/2018	343.09	
Total 100555551350:					1,037.81	
100565641298						
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2017-1005.15 - Burl Manufacturing & Offi	0096437	02/15/2018	580.75	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2018-1005.00	0096439	02/16/2018	294.00	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2017-1005.25 - 100 Dodge St	0096447	02/16/2018	2,681.75	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2017-1005..33- CUP 1332 S Pine	0096448	02/16/2018	597.00	
100-565641-298 PLAN COMM - CONTRACT S	GRAEF	Project No: 2017-1005.01 - Ongoing Planning Servic	0096451	02/16/2018	479.75	
Total 100565641298:					4,633.25	
100575710297						
100-575710-297 GARBAGE- CONTRACT SVC	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/RECYCLE	167209	02/23/2018	8,587.92	
100-575710-297 GARBAGE- CONTRACT SVC	JOHNS DISPOSAL SERVICE IN	Riverview Manor (split)	167681	02/28/2018	108.00	
Total 100575710297:					8,695.92	
100575710298						
100-575710-298 GARBAGE - CONTRACT SV	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/GARBAGE	167209	02/23/2018	30,708.32	
100-575710-298 GARBAGE - CONTRACT SV	JOHNS DISPOSAL SERVICE IN	Riverview Manor (split)	167681	02/28/2018	371.00	
Total 100575710298:					31,079.32	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
251555511247						
251-555511-247 REPAIR,MAINTENANCE BUI	MENARDS	Library- Building Supplies	55809MEN	03/12/2018	23.37	
251-555511-247 REPAIR,MAINTENANCE BUI	REINEMANS, INC.	building supplies	139769	03/12/2018	79.05	
251-555511-247 REPAIR,MAINTENANCE BUI	VORPAGEL SERVICE INC.	Library Heating Maintenance	01818	03/12/2018	899.67	
251-555511-247 REPAIR,MAINTENANCE BUI	VORPAGEL SERVICE INC.	Service Call - install thermostat	42184	03/12/2018	402.73	
251-555511-247 REPAIR,MAINTENANCE BUI	VORPAGEL SERVICE INC.	Library Heating Vent Cleaning	42344	03/12/2018	784.00	
251-555511-247 REPAIR,MAINTENANCE BUI	AMAZON.COM/GE MONEY	building supplies	AMAZ1	03/12/2018	15.99	
Total 251555511247:					2,204.81	
251555511310						
251-555511-310 OFFICE SUPPLIES, POSTA	DEMCO	Tech Services Supplies	6317440	03/12/2018	304.22	
251-555511-310 OFFICE SUPPLIES, POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Library	012318RM	01/23/2018	55.54	
251-555511-310 OFFICE SUPPLIES, POSTA	AMAZON.COM/GE MONEY	tech Service Supplies	0218AMAZ3	02/12/2018	14.53	
251-555511-310 OFFICE SUPPLIES, POSTA	MINUTEMAN PRESS OF BURLI	address stamps	33711	03/12/2018	52.13	
251-555511-310 OFFICE SUPPLIES, POSTA	STAPLES BUSINESS ADVANTA	STAPLES LIBRARY SUPPLIES	3368666826	03/12/2018	51.12	
251-555511-310 OFFICE SUPPLIES, POSTA	SEW'N SAVE OF RACINE, INC	sewing machine repair	022118SNS	03/12/2018	549.35	
Total 251555511310:					1,026.89	
251555511318						
251-555511-318 AUTOMATION	AMAZON.COM/GE MONEY	automation	0218AMAZ3B	03/12/2018	82.97	
Total 251555511318:					82.97	
251555511327						
251-555511-327 MATERIALS	BAKER & TAYLOR	Children's Material	2033449880	03/12/2018	1,844.60	
251-555511-327 MATERIALS	BAKER & TAYLOR	Library Materials	2033510944	03/12/2018	3,173.66	
251-555511-327 MATERIALS	BAKER & TAYLOR ENTERTAIN	BAKER & TAYLOR ENTERTAINMENT CD'S	B81622740	03/12/2018	14.23	
251-555511-327 MATERIALS	BAKER & TAYLOR ENTERTAIN	BAKER & TAYLOR ENTERTAINMENT DVD'S	B81693000	03/12/2018	32.38	
251-555511-327 MATERIALS	CENTER POINT LARGE PRINT	Large Print Material	1551116	03/12/2018	316.44	
251-555511-327 MATERIALS	MARSHALL CAVENDISH CORP	CHILDREN'S MATERIALS	3071321	03/12/2018	195.54	
251-555511-327 MATERIALS	SCHOLASTIC, INC	children's materials	16434031	03/12/2018	152.10	
251-555511-327 MATERIALS	AMAZON.COM/GE MONEY	Materials	0218AMAZ2	03/12/2018	86.61	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	CD's	95758496	03/12/2018	157.89	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	children's DVD's	95792721	03/12/2018	252.88	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	DVD's	95842001	03/12/2018	346.85	
251-555511-327 MATERIALS	MIDAMERICA BOOKS	Childrens Materials	443784	03/12/2018	227.40	
251-555511-327 MATERIALS	FINDAWAY WORLD LLC	Playaways	245367	03/12/2018	394.20	
Total 251555511327:					7,194.78	
251555511345						
251-555511-345 PROGRAMS	AMAZON.COM/GE MONEY	program items	0218AMAZ4	03/12/2018	10.90	
Total 251555511345:					10.90	
453565616830						
453-565616-830 Disaster Exenditure	MENARDS	FLOOD - REPLACEMENT SUPPLIES	56977	02/21/2018	47.90	
453-565616-830 Disaster Exenditure	MENARDS	Menards Acct 32120263	57207	02/24/2018	296.56	
453-565616-830 Disaster Exenditure	MENARDS	FLOOD - REPLACEMENT SUPPLIES	57362	02/26/2018	90.88	
453-565616-830 Disaster Exenditure	MENARDS	FLOOD - REPLACEMENT SUPPLIES	57584	03/01/2018	27.26	
453-565616-830 Disaster Exenditure	MENARDS	FLOOD - REPLACEMENT SUPPLIES	57705	03/02/2018	29.91	
453-565616-830 Disaster Exenditure	MENARDS	FLOOD - REPLACEMENT SUPPLIES	58182	03/08/2018	511.64	
453-565616-830 Disaster Exenditure	MENARDS	FLOOD - REPLACEMENT SUPPLIES	58232	03/09/2018	318.08	
453-565616-830 Disaster Exenditure	REINEMANS, INC.	FLOOD - Replacement	139972	02/21/2018	105.37	
453-565616-830 Disaster Exenditure	LARK UNIFORM OUTFITTERS	hat and rho-glo badge	261285	02/19/2018	873.60	
453-565616-830 Disaster Exenditure	DIGICORP	Flood Recovery	322119	01/27/2018	909.00	
453-565616-830 Disaster Exenditure	DIGICORP	patch cords	322522	02/28/2018	26.70	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 453565616830:					3,236.90	
465515132800						
465-515132-800 CITY ADMINISTRATOR	CivicPlus	Redesign Setup Fee 2of 3 payments	170447	03/08/2018	3,366.67	
Total 465515132800:					3,366.67	
621575740159						
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1300972	02/28/2018	83.10	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1303356	03/07/2018	83.10	
Total 621575740159:					166.20	
621575740242						
621-575740-242 REPAIR,MAINTENANCE VE	MIKE'S REPAIR SERVICE	switch for Montana Tractor	48233	02/28/2018	48.50	
621-575740-242 REPAIR,MAINTENANCE VE	BUMPER TO BUMPER BURLING	fuel & air filters	1-338430	02/21/2018	133.27	
Total 621575740242:					181.77	
621575740244						
621-575740-244 REPAIRS,MAINT EQUIPMEN	L.W. ALLEN, LLC.	Pump Repair	105209	12/20/2017	4,044.42	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1300972	02/28/2018	13.44	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1300973	02/28/2018	130.61	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1303356	03/07/2018	13.44	
621-575740-244 REPAIRS,MAINT EQUIPMEN	BRUCE EQUIPMENT	jetter - replaced couplings & pressure gauge	WO1315	02/01/2018	1,054.76	
621-575740-244 REPAIRS,MAINT EQUIPMEN	MENARDS	minwax polyurethane	56954	02/21/2018	33.97	
621-575740-244 REPAIRS,MAINT EQUIPMEN	PBBS EQUIPMENT CORPORATI	credit	184130	01/23/2018	729.00-	
621-575740-244 REPAIRS,MAINT EQUIPMEN	PBBS EQUIPMENT CORPORATI	repairs - replaced burner core	184516	01/31/2018	2,945.13	
621-575740-244 REPAIRS,MAINT EQUIPMEN	PBBS EQUIPMENT CORPORATI	Boiler repaired & re-installes mounting plate	185396	02/20/2018	4,027.96	
621-575740-244 REPAIRS,MAINT EQUIPMEN	PBBS EQUIPMENT CORPORATI	credit	185712	02/27/2018	1,250.00-	
621-575740-244 REPAIRS,MAINT EQUIPMEN	REINEMANS, INC.	BRS Nipple & Ball Valve	140514	03/05/2018	10.15	
621-575740-244 REPAIRS,MAINT EQUIPMEN	WELDERS SUPPLY COMPANY	WELDERS SUPPLY- WWTP	500558	02/28/2018	22.20	
621-575740-244 REPAIRS,MAINT EQUIPMEN	BUMPER TO BUMPER BURLING	belts for gas mix compressor	1-338652	02/26/2018	68.55	
621-575740-244 REPAIRS,MAINT EQUIPMEN	BUMPER TO BUMPER BURLING	belts for jet mixer	1-338661	02/26/2018	132.70	
Total 621575740244:					10,518.33	
621575740248						
621-575740-248 PLANT OPERATION	CAPP INC.	red pens	S2181165.001	03/02/2018	45.41	
621-575740-248 PLANT OPERATION	CUMMINS NPOWER,LLC	Service Call - for 2nd stage generator	805-63457	12/12/2017	628.92	
Total 621575740248:					674.33	
621575740249						
621-575740-249 LABORATORY	ALSCO	credit	1300973	02/28/2018	26.15-	
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1300973	02/28/2018	90.89	
621-575740-249 LABORATORY	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	402984	02/26/2018	969.81	
621-575740-249 LABORATORY	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	402985	02/26/2018	140.40	
621-575740-249 LABORATORY	COMDATA	Roundy's WWTP Account RH230	M80609260	03/01/2018	106.80	
Total 621575740249:					1,281.75	
621575740253						
621-575740-253 PHOSPHATE REMOVAL	KEMIRA WATER SOLUTIONS	KEMIRA WWTP PIX-201 BULK	9017579868	02/16/2018	2,153.06	
Total 621575740253:					2,153.06	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	022618DPW	02/26/2018	7.49	
Total 621575740310:					7.49	
621575740353						
621-575740-353 REPAIR & MAINT LIFT STAT	EVOQUA WATER TECHNOLOGI	SIEMENS WWTP BIOXIDE	903451307	02/27/2018	781.84	
Total 621575740353:					781.84	
621575740371						
621-575740-371 REG/PERMITS/OUTSIDE TE	NORTHERN LAKE SERVICE, IN	NORTHERN LAKE SERVICE WWTP TESTING	329870	03/02/2018	411.50	
Total 621575740371:					411.50	
621575740374						
621-575740-374 SAFETY	USABlueBook	O2 Sensor GasAlertMax	494127	02/15/2018	175.72	
Total 621575740374:					175.72	
622501070000						
622-501070-000 WORK IN PROGRESS	CENTURY FENCE COMPANY	key pad	184627302	03/01/2018	300.00	
Total 622501070000:					300.00	
622506230000						
622-506230-000 SUPPLIES	REINEMANS, INC.	electrical supplies	140253	02/27/2018	10.41	
622-506230-000 SUPPLIES	WELDERS SUPPLY COMPANY	WELDERS SUPPLY- WATER DEPT	498324	02/15/2018	48.19	
Total 622506230000:					58.60	
622506250000						
622-506250-000 MAINTENANCE-SUPPLIES	RUNDLE-SPENCE	#11 upgrade	S2645174.001	03/06/2018	789.07	
622-506250-000 MAINTENANCE-SUPPLIES	USABlueBook	chlorine pocket colorimeterII	498922	02/21/2018	471.11	
Total 622506250000:					1,260.18	
622506510000						
622-506510-000 MAINS, WATER BREAKS-SU	WELDERS SUPPLY COMPANY	WELDERS SUPPLY- WATER DEPT	498324	02/15/2018	24.38	
Total 622506510000:					24.38	
622506520000						
622-506520-000 SERVICE-SUPPLIES	WELDERS SUPPLY COMPANY	WELDERS SUPPLY- WATER DEPT	498324	02/15/2018	24.37	
Total 622506520000:					24.37	
622506530000						
622-506530-000 METERS, REPAIRS & TESTI	MENARDS	Menards Acct 32120265	57058	02/22/2018	29.33	
622-506530-000 METERS, REPAIRS & TESTI	MENARDS	Menards Acct 32120265	57503	02/28/2018	11.80	
622-506530-000 METERS, REPAIRS & TESTI	BADGER METER, INC.	Beacon Monthly MBL Hosting Serv	80018757	02/28/2018	189.50	
Total 622506530000:					230.63	
622509030000						
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1300971	02/28/2018	33.71	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1303355	03/07/2018	34.20	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 622509030000:					67.91	
622509210000						
622-509210-000 OFFICE SUPPLY	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	022618DPW	02/26/2018	7.49	
Total 622509210000:					7.49	
622509230000						
622-509230-000 OUTSIDE SERVICES	INTERSTATE POWER SYSTEM	inspection & testing on Liberty Dr generator	144397	02/27/2018	1,074.34	
622-509230-000 OUTSIDE SERVICES	INTERSTATE POWER SYSTEM	inspection & testing on Dunford Dr generator	R041013787-01	02/27/2018	1,054.51	
622-509230-000 OUTSIDE SERVICES	INTERSTATE POWER SYSTEM	inspection & testing on Well 10 generator	R041013789-01	02/27/2018	922.50	
Total 622509230000:					3,051.35	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1298614	02/21/2018	25.33	
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1298615	02/21/2018	12.81	
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1303354	03/07/2018	12.81	
622-509350-000 GENERAL PLANT-SUPPLIE	DONERITE JANITORIAL SERV I	DoneRite Janitorial Cleaning for DPW (split)	3145	02/19/2018	328.00	
Total 622509350000:					378.95	
623575740298						
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	TIME WARNER	2018MAR	03/01/2018	183.00	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Pat's Sanitary Service	2018MAR	03/01/2018	35.97	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Outside Service - Cleaning	2018MAR	03/01/2018	120.42	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	pest control services	2018MAR	03/01/2018	55.00	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	FCA Consulting - Fiber Internet	2018MAR	03/01/2018	346.33	
Total 623575740298:					740.72	
623575740310						
623-575740-310 OPERATING SUPPLIES	BURLINGTON DEVELOPMENT	kitchen/hangar supplies	2018MAR	03/01/2018	119.40	
Total 623575740310:					119.40	
811555551800						
811-555551-800 WEHMHOF TRUST FND-O	THE REESE GROUP, LLC	Congress St. Bathroom Payment #1	CONGRESS 1	03/09/2018	5,415.00	
Total 811555551800:					5,415.00	
820454590000						
820-454590-000 PARK DEVELOPMENT	KAY PARK RECREATION CORP	4 row galv blg frame 6" rise w/alum plank	181580	02/28/2018	2,703.00	
820-454590-000 PARK DEVELOPMENT	MENARDS	2x6-8 AC2 Green	57941	03/05/2018	41.88	
Total 820454590000:					2,744.88	
Grand Totals:					203,595.68	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____



COMMON COUNCIL REGULAR

ITEM NUMBER 10A

DATE: March 20, 2018

SUBJECT: LICENSES AND PERMITS - Approval of issuing a "Class B" Combination Reserve Liquor License to the Mercantile Hall, LLC.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The City of Burlington currently has two "Class B" Combination Reserve Liquor Licenses available. On January 16, 2018, Council voted unanimously to revoke the liquor license that was previously issued to MK Allen, Inc. dba The Burly Duck, due to inactivity. Prior to this, in October 2017, the City was notified by the Wisconsin Department of Administration that the City's population had a final estimate of 10,824; which in turn qualifies the City of Burlington for an additional "Class B" Combination Reserve Liquor License.

On January 22, 2018, Wendy Lynch applied for a "Class B" Combination Reserve Liquor License for Mercantile Hall which is located at 425 N. Pine Street. Notification of this application was published in the January 25, 2018 edition of the Standard Press.

This evening, Ms. Lynch is here to present her business plan, accompanied by a memo from Carolyn Engel from the Racine County Economic Development Committee (RCEDC) in support of her project.

BUDGET/FISCAL IMPACT:

The fee for the reserve "Class B" Combination license that became available due to the City's increased population, is established by the municipal governing body in an amount not less than \$10,000, for an initial issuance of a reserve "Class B" license. The other available license is \$12,500, as it was originally purchased from the Town of Burlington for the same amount. Both licenses have an annual renewal fee of \$600. Ms. Lynch is seeking to purchase a reserve "Class B" liquor license in the amount of \$10,000.

RECOMMENDATION:

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 20, 2018 Common Council meeting.

Attachments

RCEDC Letter

Mercantile Pitch Deck

March 12, 2018

Carina Walters
City of Burlington
300 N. Pine St.
Burlington, WI 53105

Dear Ms. Walters,

The purpose of this correspondence is to notify you that the staff of Racine County Economic Development Corporation (RCEDC) has reviewed the future business plans for Mercantile Hall and other documentation provided by its owner, Wendy Lynch, who plans for new growth opportunities for the business. Upon review of the documentation provided, the staff of RCEDC feels the plans offer a great opportunity for the successful growth of this business and the projections offered appear feasible.

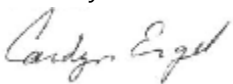
RCEDC staff has reviewed the following documentation related to the business:

- Business plan presentation
- Historical financial statements for affiliated business
- Financial projections
- Global cash flow
- Personal financial statement of owner
- Budget

In review of the above items and discussions with the owner, RCEDC is in support of this business expansion and finds the projections to be feasible based upon the information provided. The City of Burlington staff has requested we complete this review as they determine their recommendation for a liquor license to support the business expansion.

Should you have any additional questions for RCEDC, feel free to contact me at 898-7420.

Sincerely,



Carolyn Engel
Business Finance Manager

The background of the image is a rustic, textured scene. On the left, a portion of a brick wall is visible, with bricks in shades of tan and brown. Below the wall, there is a wooden plank, likely part of a table or bench, showing a natural wood grain. Scattered around the plank and wall are various green plants and foliage, including some with small white flowers. A white, cloud-like shape with a scalloped edge is centered over the image, containing the text.

MERCANTILE HALL

HOSTED COMMUNITY EVENTS
SPEAKER + CONCERT SERIES

GOALS

1. **SPEAKER & CONCERT SERIES:** Attract world class speakers & musical talent to Burlington to share new perspectives and/or blow minds.
2. **HOSTED COMMUNITY EVENTS:** Use our team's talents to create, market & host community events to strengthen our community & engage others to explore Burlington.

Why could this be valuable?

- We are hoping to inspire new businesses and residents to explore Burlington and elevate our already awesome sense of pride for this charming town we live in.

How are we different?

- Typically big names don't come to small towns. We're going to change that.
- It takes a village to pull off large events and it is a daunting task for most cities. We have a fantastic collection of event managers & operational talent on our Mercantile Hall team that is ready to roll up our sleeves and make it happen.

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CONCEPTUALIZING

Examples of talent we'd pursue:

Thought Leaders we'd pursue to speak at Mercantile Hall:

- Jimmy Chamberlin (Music Meets Technology, Smashing Pumpkins Founding Member)
- Matthew Luhn (Pixar Story Supervisor; Has served as Chief Storyteller for Charles Schwab & Adidas; Simpsons Animator)
- Adi Ignatius (Editor-in-Chief, Harvard Business Review)
- Bob Woodward (Author, Journalist)
- Seth MacFarlane (Comedian, Entertainer, Creator of Family Guy and American Dad, Actor, Singer)

Musical Artists we'd feature at Mercantile Hall:

- Khalid
- Petatonix
- Earth, Wind & Fire

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SPEAKER/MUSIC SERIES

4 Pack of Tickets: Ticket buyers would get tickets to 4 events. They can choose to go or give away their tickets, but they are buying a 4 pack in advance. The only customization allowed is choosing (on a first come, first served basis) if they want to attend the VIP breakfast or the evening event for each performance.

Morning:VIP Breakfast

- VIP tickets are sold to 250 people for Breakfast. 9 – 10:30 am. Guests enjoy a plated breakfast while watching and listening to a hosted Q&A session with the Speaker or Musician during for an intimate opportunity to get to know the guest of honor.

Evening: Event

- 280 Tickets sold for event to be held at Mercantile Hall. 7 – 10 pm
- Room is set up as an intimate concert. Guest of honor in middle, Chairs frame Guest of Honor so that everyone feels like they're in the Talent's living room. Inspiration came from Hard Rock Live (google for details).
- Bar open from 6:30 – 10 pm

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RESOURCES

SUPPLY:

Mercantile Hall:

- Ticket sales
- Event logistics
- Speaker scheduling
- Advertising
- Promotion & Publicity
- Execution
- Sponsorships

Jimmy Chamberlain:

- Speaker Booking
- Available for PR

Story Developing:

- Documentarian interested in capturing Jimmy's work with Mercantile Hall as they develop the series for Burlington

DEMAND:

Milwaukee

Madison

Chicago

Local: Racine, Kenosha & Walworth Counties

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IMPACT ON COMMUNITY

Security/Traffic: Pine Street, Chase Bank, Parking Lot behind Mercantile Building

Engagement: Increased traffic for local restaurants, bars, parks, retail

Parking: Anticipate heavy use of parking structure, parking lot behind Mercantile Building, street parking

Awareness: Goal is to partner with National Public Radio (NPR) and other major sponsors to broaden reach and drive awareness

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COMMUNITY EVENT POSSIBILITIES

BURLINGTON, WISCONSIN
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ANNUAL FOX RIVER BEER FLOAT DOWN FOX RIVER



- Donation requested per float (goes to safety patrol costs and shuttle)
- Starting point & ending point
- Shuttle service provided back to downtown Burlington where they can eat at one of the local restaurants and then head to Mercantile Hall for live music & a pop up brewery
- Bands play on banks along river

BURLINGTON, WISCONSIN
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PINE STREET FARM TO TABLE DINNER



- Create one long table that stretches the length of downtown Pine Street between Jefferson & Chestnut Streets
- Invite our local farmers to work with our downtown restaurants for the Event (Fred's would work with a farmer and have 2 8' table sections, Rugan's would work with a different local farmer and have their own 2 8' table sections and so on...). Anyone in the local area who wants to participate can, but preference is given to Burlington businesses
- Have local shops open after dinner for shopping
- Guests invited to Mercantile Hall after dinner for live music & pop up brewery
- Merc Hall to host annually in conjunction with city

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FIRST THURSDAYS



- Host a recurring reason for people to walk around downtown the first Thursday of every month from May through October
- Host in conjunction with Farmer's Market so that they have quite a bit to do downtown Burlington
- Encourage stores to stay open until 9pm
- Close down loop, bring in picnic tables & umbrellas for outside seating and have local restaurants offer take out specials
- Mercantile Hall to feature live band & seasonal bar once the Market closes for the day
- Allow pop up vendors (craft, food from other parts of Burlington [like Bruisers] and merchandise) on sidewalks

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FOOD TRUCK FESTIVAL



The center of gravity for Guests would be Mercantile Hall where they will be entertained with live music, a full bar, and dancing. They can come inside to buy tickets that they can use at any of the food trucks parked behind Mercantile Hall and down Jefferson Street, or if the city permits, we'd have them line Pine Street so that people could walk and shop our local retailers. They would be encouraged to eat, stroll, and come in to dance as they like over the course of 3-4 hours.

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TALL TALES AFTER PARTY



- Last year was the first year we tried this and it almost sold out without any marketing
- Support the multi-day (stay in Burlington) weekend event
- Future plans could include utilizing Mercantile Hall as an additional stage (similar to Summer Fest where they have multiple stages)

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**READY?
WE ARE.**

**(WE JUST NEED A
LIQUOR LICENSE)**



COMMON COUNCIL REGULAR

ITEM NUMBER 10B

DATE: March 20, 2018

SUBJECT: LICENSES & PERMITS

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Operator's License Applications Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

Applicants are as follows:

Findlay, Michael

Neibert, Kayla

Prailes, Mary

Sime, Molly

Special Events:

04/21/2018 - Rugan's Craft Beer Walk and Food Truck Event - 1 p.m. to 5 p.m.

05/12/2018 - Burlington Community Aquatic Center Fundraiser - 6 p.m. to 10 p.m.

Every Thursday beginning 05/03/2018 - Burlington Farmers Market and Beer Tent - 4 p.m. to 7 p.m.

Reoccurring every 3rd Thursday beginning 05/17/2018 - Burlington Farmer's Market Car Show - 4 p.m. to 7 p.m.

05/28/2018 - Veteran's Memorial Day Parade - 8 a.m. to 10 a.m.

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department. Liquor license fees for businesses are calculated on a case by case basis depending on the type of license applied for (noted above).

RECOMMENDATION:

Staff recommends that Council approve the submitted reports.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 20, 2018 Common Council meeting.



COMMON COUNCIL REGULAR

ITEM NUMBER 13A

DATE: March 20, 2018

SUBJECT: **RESOLUTION 4884(42)** dissolving/terminating Tax Incremental Finance (TIF) District Number 3 and authorizing the City Treasurer to distribute excess increment to overlying taxing districts.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

This is the first step in closing Tax Increment Finance District (TID) #3. TID 3 was created on September 29, 1992. Statutory construction period ended on September 29, 2014 and the original projected close date was September 29, 2019.

Additionally, Resolution 4699(33) adopted by the Common Council on November 18, 2014, amended the TID 3 project plan to allow increment sharing with the Environmental Remediation Tax Increment Financing District 1 (ER TID 1).

After review of the increments and expenditures for both ER TID 01 and TID 3 through the 2017 Tax year, Ehlers and staff determined that TID 3, after sharing increment with ER TID 1 to pay off ER TID 01 Debt is able to be closed in 2018.

Final documentation for this closeout will need to be to the State by April 15th. A final TID 3 audit will be required within 6 months of the adoption of the TID 3 close resolution.

BUDGET/FISCAL IMPACT:

Attached as part of this document is a summary of the Projected Levy Impact on the Close of both ER TID 1 and TID 3. Figures are based on current Statutes governing TIF Districts.

TIF District Values are as follows:

ER TID 01

Base Value: \$1,753,900

2017 Value: \$3,496,400

Increment: \$1,742,500

TID 3:

Base Value: \$131,478,900

2017 Value: \$317,275,500

Increment: \$185,796,600

With the close of TID 3, after increment sharing with ER TID 1, there will be an excess increment of approximately \$900,000 which will be paid out to the taxing jurisdictions based on the percentage of taxes on the 2017 tax bill or as follows (figures are approximate and will be determined by the final TID audit):

Racine County: 14.9% / \$134,100

Gateway Technical College: 3.3% / \$29,700

Burlington School District: 42.3% / \$380,700

City of Burlington: 39.5% / \$355,500

Total Amount: \$900,000

RECOMMENDATION:

Staff recommends adoption of this resolution to close TID 3.

TIMING/IMPLEMENTATION:

This item is for discussion at the March 6, 2018 Committee of the Whole and for adoption by the Common Council on March 20, 2018.

Attachments

Resolution 4884(42)

ER TID 1 - TID 3 Levy Projections

RESOLUTION No. 4884(42)
Introduced by the Committee of the Whole

**DISSOLVING/TERMINATING TAX INCREMENTAL FINANCE (TIF) DISTRICT NUMBER 3 AND
AUTHORIZING THE CITY TREASURER TO DISTRIBUTE EXCESS INCREMENT TO
OVERLYING TAXING DISTRICTS**

WHEREAS, the City of Burlington passed a creation resolution creating Tax Incremental District Number 3 on September 29, 1992, and adopted a project plan that year; and,

WHEREAS, all TIF District 3 projects were completed in the prescribed allowed time; and,

WHEREAS, Environmental Remediation TIF (ER TIF) District 1 and TIF District 3 are allowed to share increment as adopted by Resolution 4699(33) of the Common Council on November 18, 2014; and,

WHEREAS, as of the 2017 Tax Roll, payable in 2018, sufficient increment has been collected by TIF District Number 3 to share increment with ER TIF District Number 1 and to cover TIF District 3 and ER TIF District 1 projects costs, and to escrow funds to cover the District's remaining outstanding debt.

NOW BE IT HEREBY RESOLVED, that the City of Burlington Common Council does dissolve/terminate TIF District Number 3.

BE IT FURTHER RESOLVED, that the City Clerk or City Finance Director Treasurer shall notify the Wisconsin Department of Revenue, within 60 days of this resolution, or prior to the deadline of April 15, 2015, whichever comes first, that the District has been terminated; and

BE IT FURTHER RESOLVED, that the City Clerk or Finance Director Treasurer shall sign the required Wisconsin Department of Revenue final accounting form agreeing on a date by which the city shall send final audited information to the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED, that the City Finance Director Treasurer shall distribute any excess increment collected after providing for ongoing expenses of the District, to the affected taxing districts with proportionate shares to be determined by the final audit by the City's Auditor, Sitzberger CPA's.

Introduced: March 6, 2018
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk

TID Levy Impact & Value Approximations

TID 3/ER TID 1 Closeout

1	2017 Levy	\$	6,766,600
2	Less Debt Portion	\$	(874,469)
3	Net Base Levy	\$	5,892,131
4	2017 TID 3/ER TID 1 EQ Value	\$	185,796,600
5	2017 City EQ Value (Incl TID 5)	\$	903,995,500
6	TID % of Value		20.553%
7	50% of TID Value per Statutes		10.276%
8	Dollar Value of Net Levy to be Increased	\$	605,500
9	Projected Net New Construction (NNC)		0.88%
10	Dollar Value of NNC	\$	51,851
11	New 2018 Base Levy	\$	6,549,481
12	Projected Debt Levy	\$	1,300,000
13	2018 Projected Levy	\$	7,849,481

Projected EQ Value based on above

14	2017 EQ Value (Incl TID 5)	\$	903,995,500
15	Plus Terminated TIDS	\$	185,796,600
16	Pls NNC	\$	7,955,160
17	Total EQ Value	\$	1,097,747,260
18	Projected City MIL Rate 2018	\$	7.15
19	2017 City MIL Rate	\$	9.89
20	Difference	\$	(2.74)

TID Dollars Available: 2018 Creation

21	2017 TID 5 Value	\$	22,085,500
22	Projected Increase		0.20%
23	New TID 5 Value	\$	22,129,671
24	TID 5 Value % of total 2018 EQ Value		2.016%
25	Statutory TID total % Allowed		12.000%
26	TID Value Available		9.984%
27	NEW TIDs Projected EQ Value	\$	109,600,000

TID Dollars Available: 2017 Creation

28	2017 TID 5 Value	\$	22,085,500
29	TID 5 Value % of total 2017 EQ Value		2.443%
30	Statutory TID total % Allowed		12.000%
31	TID Value Available		9.557%
32	NEW TIDs Projected EQ Value	\$	86,393,960

From Budget
From Budget
From Budget

State Values
State Values
Line 4 / Line 5

50% of Line 6
Line 3 * Line 7

From FMP
Line 3 * line 9

Line 3 + Line 8 + Line 10
From Debt Worksheet plus additional borrowing DS Estimate
Line 11 + Line 12

Line 5
Line 4
Line 5 * Line 9
Line 14 + Line 15+ Line 16

Line 13 / Line 17 * 1000
From Tax Calculations from 2017
Line 18 - Line 19

From State
Projected Value Increase
Line 21 + Line 22 % Increase
Line 23 / Line 17
Current Statutes
Line 25 - Line 24
Line 26 * Line 17: Net after base subtraction

From State
Line 28 / Line 17
Current Statutes
Line 30 - Line 29
Line 31 * Line 17: Net after base subtraction



COMMON COUNCIL REGULAR

ITEM NUMBER 13B

DATE: March 20, 2018

SUBJECT: **RESOLUTION 4885(43)** dissolving/terminating Environmental Remediation Tax Incremental Finance (ER TIF) District Number 1 and authorizing the City Treasurer to distribute excess increment to overlying taxing districts.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

This is the first step in closing Environmental Remediation Tax Incremental Finance District 1 (ER TID 1). TID 3 was created in October 2010 by a project plan amendment to TID 3. This amendment pulled parcels out of TID 3. These parcels needed remediation prior to development. The parcels contain the Parking structure, the Hampton Hotel and the vacant lot next to the parking structure.

Additionally, Resolution 4699(33) adopted by the Common Council on November 18, 2014, amended the TID 3 project plan to allow increment sharing with ER TID 1. There are only 2 parcels being taxed in ER TID 1 - the hotel and the vacant lot.

After review of the increments and expenditures for both ER TID 01 and TID 3 through the 2017 Tax year, staff determined that ER TID 1, after receiving an increment share from TID 3 can pay off its debt and be closed. The original close date for ER TID 1 was projected to be 2018, even though the statutory close date was later than 2018. TID 3, after sharing increment with ER TID 1 there will still be excess increment. ER TID 1 will not have any excess increment.

Final documentation for this closeout will need to be to the State by April 15th. A final ER TID 1 audit will be required within 6 months of the adoption of the ER TID 1 close resolution.

BUDGET/FISCAL IMPACT:

ER TID 1 Debt will be paid off with TID 3 increment share. There will be no excess increment. The sheet attached is a duplicate of the levy impact for the close of both TID 3 and ER TID 1.

RECOMMENDATION:

Staff recommends adoption of the resolution to close ER TID 1.

TIMING/IMPLEMENTATION:

This item is for discussion at the March 6, 2018 Committee of the Whole and for adoption by the Common Council on March 20, 2018.

Attachments

Resolution 4885(43)

ER TID 1-TID 3 Levy Projections

RESOLUTION No. 4885(43)
Introduced by the Committee of the Whole

**DISSOLVING/TERMINATING ENVIRONMENTAL REMEDIATION TAX INCREMENTAL FINANCE
(ER TIF) DISTRICT NUMBER 1 AND AUTHORIZING THE CITY TREASURER TO DISTRIBUTE
EXCESS INCREMENT TO OVERLYING TAXING DISTRICTS**

WHEREAS, the City of Burlington passed a resolution subtracting property from TIF District 3 and creating Environmental Remediation Tax Incremental District Number 1 on October 5, 2010, and adopted a project plan that year; and,

WHEREAS, all ER TIF District Number 1 projects were completed in the prescribed allowed time; and,

WHEREAS, Environmental Remediation TIF (ER TIF) District 1 and TIF District 3 are allowed to share increment as adopted by Resolution 4699(33) of the Common Council on November 18, 2014; and,

WHEREAS, as of the 2017 Tax Roll, payable in 2018, sufficient increment has been collected by TIF District Number 3 to share increment with ER TIF District Number 1 to cover ER TIF District Number 1 and TIF District 3 projects costs.

NOW BE IT HEREBY RESOLVED, that the City of Burlington Common Council does dissolve/terminate ER TIF District Number 1.

BE IT FURTHER RESOLVED, that the City Clerk or City Finance Director Treasurer shall notify the Wisconsin Department of Revenue, within 60 days of this resolution, or prior to the deadline of April 15, 2018, whichever comes first, that the District has been terminated; and

BE IT FURTHER RESOLVED, that the City Clerk or Finance Director Treasurer shall sign the required Wisconsin Department of Revenue final accounting form agreeing on a date by which the city shall send final audited information to the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED, that the City Finance Director Treasurer shall share increment from TIF 3 with ER TIF 1 to pay off any remaining ER TIF 1 debt via escrow or direct payment and coordinate a final audit of ER TIF 1 to be completed by the City's Auditor, Sitzberger CPA's.

Introduced: March 6, 2018
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

TID Levy Impact & Value Approximations

TID 3/ER TID 1 Closeout

1	2017 Levy	\$	6,766,600
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Projected EQ Value based on above

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TID Dollars Available: 2017 Creation

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From Debt Worksheet plus additional borrowing DS Estimate
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From Tax Calculations from 2017
Line 18 - Line 19

From State
Projected Value Increase
Line 21 + Line 22 % Increase
Line 23 / Line 17
Current Statutes
Line 25 - Line 24
Line 26 * Line 17: Net after base subtraction

From State
Line 28 / Line 17
Current Statutes
Line 30 - Line 29
Line 31 * Line 17: Net after base subtraction



COMMON COUNCIL REGULAR

ITEM NUMBER 13C

DATE: March 20, 2018

SUBJECT: **RESOLUTION 4887(45)** - accepting a Unanimous Petition for Direct Annexation of 75.06 acres at 6320 S. Pine Street (002-02-19-09-002-000) in the Town of Burlington, Racine County, Wisconsin.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

Craig Faust of 6320 S. Pine LLC has submitted a petition for direct annexation for property located at 6320 S. Pine Street. This parcel is adjacent the Reesman parcel within the city on south Pine that is part of the Burlington Office and Manufacturing Park (BMOP) expansion and TID 6 creation project.

The property petitioned for annexation will consist of 75.06 acres and will be temporarily zoned A-1, Agricultural/Holding District. The property owner intends to use the eastern portion of the property as commercial and light industrial, and the western portion of the property as residential/primary corridor, as reflected in the Comprehensive Plan amendment that was approved at the February 21, 2018 Common Council meeting. Permanent and appropriate zoning will be considered by the Plan Commission and Common Council at a future date during the development phase of this property.

The applicant is requesting this annexation in order to have access to municipal water and sewer.

The passage of this resolution is the first step in the annexation process with the Council simply accepting the petition for annexation. The next step will be for the Plan Commission to review the annexation and requested zoning and to make a recommendation to the City Council for consideration.

BUDGET/FISCAL IMPACT:

The 2017 Town of Burlington property tax amount for the 75.06 acre parcel was \$3,962.41. In the event that this land is annexed to the City, then pursuant to Wis. Stat. ss. 66.1105(4)(gm)1 the City of Burlington pledges to pay the Town of Burlington an amount equal to the property taxes levied on the territory that is being annexed for a term of five years.

RECOMMENDATION:

Staff recommends acceptance of the Unanimous Petition for Direct Annexation from Craig Faust as part of the overall BMOP expansion/TID creation project.

TIMING/IMPLEMENTATION:

This item is for discussion at the March 6, 2018 Committee of the Whole meeting and scheduled for final consideration at the March 20, 2018 Common Council meeting.

Attachments

Resolution 4887(45)

6320 S. Pine Annexation Request

**A RESOLUTION ACCEPTING A UNANIMOUS PETITION FOR DIRECT
ANNEXATION OF 75.06 ACRES AT 6320 SOUTH PINE STREET (002-02-19-09-002-000)
IN THE TOWN OF BURLINGTON, RACINE COUNTY, WISCONSIN**

WHEREAS, a *Unanimous Petition for Direct Annexation* of the following territory in the Town of Burlington, Racine County, Wisconsin was filed with the City Clerk on February 20, 2018:

BEING PART OF THE SOUTHEAST 1/4, THE NORTHEAST 1/4, AND THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 9, ALSO PART OF THE NORTHWEST 1/4 AND THE SOUTH-WEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 9, TOWNSHIP 2 NORTH, RANGE 19 EAST OF THE 4TH PRINCIPAL MERIDIAN IN THE TOWNSHIP OF BURLINGTON, COUNTY OF RACINE, STATE OF WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGIN AT THE NORTHWEST CORNER OF THE NORTHWEST 1/4 OF SAID SECTION 9; THENCE NORTH 89°06'22" EAST ALONG THE NORTH LINE OF SAID NORTHWEST 1/4 SECTION 2199.63 FEET TO A POINT IN THE WESTERLY LINE OF STATE TRUNK HIGHWAY "83"; THENCE SOUTH 25° 19'37" EAST ALONG SAID WESTERLY LINE 495.23 FEET TO A FOUND IRON ROD; THENCE SOUTH 16°47'47" EAST ALONG SAID WESTERLY LINE 202.24 FEET TO A FOUND IRON ROD; THENCE SOUTH 33°51'28" WEST ALONG SAID WESTERLY LINE, 202.24 FEET TO A FOUND IRON ROD; THENCE SOUTH 25°27'24" EAST ALONG SAID WESTERLY LINE, 400.19 FEET TO A FOUND IRON ROD; THENCE SOUTH 22°08'07" EAST ALONG SAID WESTERLY LINE 199.90 FEET TO A FOUND IRON ROD; THENCE SOUTH 25°02'52" EAST ALONG SAID WESTERLY LINE 671.21 FEET; THENCE SOUTH 88°37'29" WEST 1747.38 FEET; THENCE NORTH 01°38'49" WEST, 668.39 FEET; THENCE SOUTH 88°58'56" WEST, 1311.00 FEET TO THE WEST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 9; THENCE NORTH 01°35'45" WEST ALONG SAID WEST LINE, 1327.08 FEET TO THE PLACE OF BEGINNING.

EXCEPTING THEREFROM: LOT 1 OF CERTIFIED SURVEY MAP NO. 2958 AS RECORDED IN VOLUME 9 OF CERTIFIED SURVEY MAPS, PAGES 548-550, DOCUMENT NO. 2231530.

SAID LAND BEING IN THE TOWN OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN

Current population of such territory is 0 persons; and,

WHEREAS, the City Attorney has investigated said petition and certified to the Common Council that it was signed by all of the owners of real property in assessed value and land area in the above territory, proposed for annexation as of the date of filing the petition and shown on the scale map attached thereto, is contiguous to the City of Burlington and is unincorporated; and,

NOW, THEREFORE, BE IT RESOLVED the Common Council of the City of Burlington, Wisconsin, determines that the *Petition for Direct Annexation* of the above-described property is sufficient and legal petition conforming with the requirements of Sec. 66.0217(5) of the Wisconsin State Statutes.

BE IT FURTHER RESOLVED in the event that this land is annexed to the City then pursuant to Wis. Stat. ss. 66.0217(14)(a)2., 66.0225 and 66.0305, the City of Burlington shall pay to the Town of Burlington an amount equal to the Town's mill rate for Town purposes for the year 2018, multiplied by the City's assessed value on each taxable property, multiplied by a factor of 100% for taxes collected in 2018, 80% in 2019, 60% in 2020, 40% in 2021, and 20% in 2022, pursuant to the Revenue Sharing Agreement entered into between the Town of Burlington and the City of Burlington as part of the City-Town Agreement.

BE IT FURTHER RESOLVED that this petition be forwarded to the Plan Commission for review and recommendation.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to notify the Clerk of the Town of Burlington by personal service or registered mail, return receipt requested, of the *Resolution of Acceptance*.

Introduced: March 6, 2018

Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

February 18, 2018

City Clerk Diahnn Halbach
300 N Pine Street
Burlington WI 53105

RE: Annexation of 75.06 acres of Property from the Town of Burlington to the City of Burlington

Dear Ms. Halbach,

In accordance with Section 66.0225, Wis. Stats., I respectfully submit for your information the enclosed Petition for Direct Annexation by Unanimous Consent filed with the City of Burlington Racine County by 6320 South Pine Street, LLC (property owner) to annex real property located in the Town of Burlington to the City of Burlington.

The Petitioner requests to have the property zoned A-1, Holding District at the time of annexation.

Per Wis. Stats. copies of this notice are provided to:

Clerk Town of Burlington
Clerk City of Burlington

If you have any questions in regard to this letter or the enclosed petition please call the undersigned at 262-894-2777.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig C. Faust". The signature is stylized with a large, looped "C" and a trailing flourish.

Craig C. Faust
Manager
6320 South Pine Street, LLC

Encl:

Copy of Request for Annexation Review Application WI DOA
Copy of Petition for Direct Annexation by Unanimous Consent

PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL

BY UNANIMOUS CONSENT OF PROPERTY OWNERS OF TERRITORY LOCATED IN THE TOWN OF BURLINGTON RACINE COUNTY WISCONSIN TO THE CITY OF BURLINGTON RACINE COUNTY WISCONSIN PURSUANT TO SECTION 66.0217 WIS STATS.

THIS PETITION of 6320 South Pine Street, LLC (property owner) hereinafter referred to as Petitioners as the owner of record of real property in the territory sought to be annexed do respectfully state represent and show to the City of Burlington as follows:

1. The Petitioners are the owner of record of the real property in the territory sought to be annexed which property is located contiguous to the City of Burlington in the Town of Burlington Racine County Wisconsin and legally described in Exhibit A herein after Subject Territory.
2. The Petitioners respectfully request all of the Subject Territory contiguous to the City of Burlington Racine County Wisconsin and currently in the Town of Burlington Racine County Wisconsin be annexed to the City of Burlington.
3. Attached hereto as Exhibit B and incorporated herein by reference is a scale map of the subject Territory sought to be annexed.
4. There is 0 electors residing in the Subject Territory sought to be annexed hereunder.
5. The current population of the Subject Territory sought to be annexed hereunder is 0.
6. The Subject Territory is presently zoned 19.79 Acres M-2, and the remaining A-1 & A-2, by the Town of Burlington pursuant to the Town of Burlington and Racine County Ordinance.
7. The Petitioner believes this Petition and the Subject Territory sought to be annexed hereunder meets all legal requirements for annexation and such annexation is in the public interest.

As provided bylaw this Petition Exhibit A Legal Description of Lands to be Annexed and Exhibit B Scaled Annexation map will be filed with the Clerk of the City of Burlington Racine County Wisconsin and also with the Clerk of the Town of Burlington Racine County Wisconsin.

We, the undersigned, constituting all of the owners of the real property, and all of the electors residing in, the following territory of the Town of Burlington, Racine County, Wisconsin, lying contiguous with the City of Burlington to annex the territory described below and shown on the attached scale map to the City of Burlington, Racine County, Wisconsin.

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.


Signature of Petitioner	Date of Signing	Owner/Elector	Address or Description of Property
1. 	2/18/18	6320 South Pine Street, LLC	6320 South Pine Street, 75.06 Acres
2.			

EXHIBIT A: LEGAL DESCRIPTION OF LAND TO BE ANNEXED

Location of Property/Legal Description

"BEING PART OF THE SOUTHEAST 1/4, THE NORTHEAST 1/4, AND THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 9, ALSO PART OF THE NORTHWEST 1/4 AND THE SOUTH-WEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 9, TOWNSHIP 2 NORTH, RANGE 19 EAST OF THE 4TH PRINCIPAL MERIDIAN IN THE TOWNSHIP OF BURLINGTON, COUNTY OF RACINE, STATE OF WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGIN AT THE NORTHWEST CORNER OF THE NORTHWEST 1/4 OF SAID SECTION 9; THENCE NORTH 89°06'22" EAST ALONG THE NORTH LINE OF SAID NORTHWEST 1/4 SECTION 2199.63 FEET TO A POINT IN THE WESTERLY LINE OF STATE TRUNK HIGHWAY "83"; THENCE SOUTH 25°19'37" EAST ALONG SAID WESTERLY LINE 495.23 FEET TO A FOUND IRON ROD; THENCE SOUTH 16°47'47" EAST ALONG SAID WESTERLY LINE 202.24 FEET TO A FOUND IRON ROD; THENCE SOUTH 33°51'28" WEST ALONG SAID WESTERLY LINE, 202.24 FEET TO A FOUND IRON ROD; THENCE SOUTH 25°27'24" EAST ALONG SAID WESTERLY LINE, 400.19 FEET TO A FOUND IRON ROD; THENCE SOUTH 22°08'07" EAST ALONG SAID WESTERLY LINE 199.90 FEET TO A FOUND IRON ROD; THENCE SOUTH 25°02'52" EAST ALONG SAID WESTERLY LINE 671.21 FEET; THENCE SOUTH 88°37'29" WEST 1747.38 FEET; THENCE NORTH 01°38'49" WEST, 668.39 FEET; THENCE SOUTH 88°58'56" WEST, 1311.00 FEET TO THE WEST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 9; THENCE NORTH 01°35'45" WEST ALONG SAID WEST LINE, 1327.08 FEET TO THE PLACE OF BEGINNING.

EXCEPTING THEREFROM: LOT 1 OF CERTIFIED SURVEY MAP NO. 2958 AS RECORDED IN VOLUME 9 OF CERTIFIED SURVEY MAPS, PAGES 548-550, DOCUMENT NO. 2231530.

SAID LAND BEING IN THE TOWN OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN".

EXHIBIT B: PLAT OF SURVEY

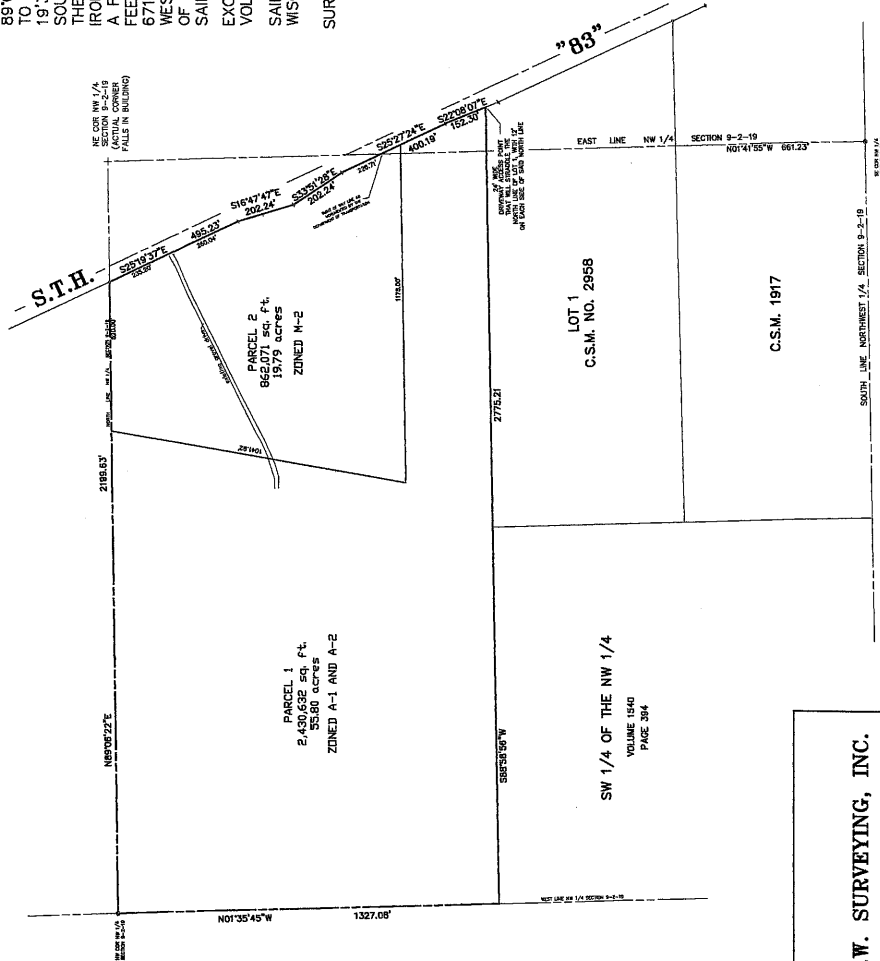
PLAT OF SURVEY AND SITE PLAN -OF-

BEING PART OF THE SOUTHEAST 1/4, THE NORTHEAST 1/4, AND THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 9, ALSO PART OF THE NORTHWEST 1/4 AND THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 9, TOWNSHIP 2 NORTH, RANGE 19 EAST OF THE 4TH PRINCIPAL MERIDIAN IN THE TOWNSHIP OF BURLINGTON, COUNTY OF RACINE, STATE OF WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGIN AT THE NORTHWEST CORNER OF THE NORTHWEST 1/4 OF SAID SECTION 9; THENCE NORTH 89°06'22" EAST ALONG THE NORTH LINE OF SAID NORTHWEST 1/4 SECTION 2199.63 FEET TO A POINT IN THE WESTERLY LINE OF STATE TRUNK HIGHWAY "83"; THENCE SOUTH 25°19'37" EAST ALONG SAID WESTERLY LINE 495.23 FEET TO A FOUND IRON ROD; THENCE SOUTH 16°47'47" EAST ALONG SAID WESTERLY LINE 202.24 FEET TO A FOUND IRON ROD; THENCE SOUTH 33°51'28" WEST ALONG SAID WESTERLY LINE 202.24 FEET TO A FOUND IRON ROD; THENCE SOUTH 25°27'24" EAST ALONG SAID WESTERLY LINE, 400.19 FEET TO A FOUND IRON ROD; THENCE SOUTH 27°08'07" EAST ALONG SAID WESTERLY LINE 199.90 FEET TO A FOUND IRON ROD; THENCE SOUTH 25°02'52" EAST ALONG SAID WESTERLY LINE 671.21 FEET; THENCE SOUTH 88°37'29" WEST 1747.38 FEET; THENCE NORTH 01°38'49" WEST, 668.39 FEET; THENCE SOUTH 88°58'56" WEST, 1311.00 FEET TO THE WEST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 9; THENCE NORTH 01°35'45" WEST ALONG SAID WEST LINE, 1327.08 FEET TO THE PLACE OF BEGINNING.

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SURVEY FOR: CRAIG FAUST

NOTE: BEARINGS HEREON RELATE TO GRID NORTH OF THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE



LEGEND

- ◆ STANDARD RACINE COUNTY MONUMENT
- FOUND IRON PIPE
- SET IRON PIPE
- ✕ FOUND IRON ROD

SCALE: 1" = 200'
GRAPHIC SCALE
0 50 100

I, the undersigned, being a duly qualified and licensed surveyor in the State of Wisconsin, do hereby certify that I have personally examined the above described plat of survey and that the same is a correct representation thereof and that the same is in accordance with the provisions of the laws of the State of Wisconsin relating to the practice of the profession of surveying. In testimony whereof, I have hereunto set my hand and the seal of my office at Burlington, Wisconsin, this 15th day of February, 2018.

REVISOR: FEBRUARY 15, 2018
REVISED: FEBRUARY 9, 2018

DRAWN BY:	EW	DATE:	AUGUST 15, 2017
CHECKED BY:	RW/DW	DRAWING NO.:	927002
DATE:	9270-2	SHEET:	1 OF 1

THIS IS NOT AN ORIGINAL SURVEY
RECORD THE SURVEY TO THE

ROBERT J. WETZEL S-1778



B.W. SURVEYING, INC.
412 N. PINE STREET
BURLINGTON, WI 53105
(262)-767-0225

EXHIBIT C: PURPOSE OF ANNEXATION

6320 South Pine Street, LLC
PO Box 365
Burlington, WI 53105

Tax Key Number: 002 021909002000

Intent

The intent of this petition is to connect to municipal sewer and water services.

Number of Electors: 0

Approximate Value: Land \$232,000 Improvements \$12,500

Present Land Use:	Undeveloped 100%	Commercial _____%	Industrial _____%
	Residential _____%	Recreational _____%	

Anticipated Land Use:	Undeveloped 25%	Commercial _____%	Industrial 25%
	Residential 50%	Recreational _____%	



COMMON COUNCIL REGULAR

ITEM NUMBER 13D

DATE: March 20, 2018

SUBJECT: Resolution 4889(47) to purchase a chemical feed pump from Energenecs at a cost of \$8,400.00 and phosphorous analyzer from Mulcahy Shaw Water for the Wastewater Treatment Plant at a cost of \$19,244.05, for a total project cost of \$27,644.05.

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

The purchase of a phosphorous analyzer and chemical feed pump replacement is a necessary step towards achieving compliance with our phosphorous discharge limit required by our WPDES permit. The phosphorous analyzer provides real time data of phosphorous levels which then allows for more accurate dosing of the effluent. The improvement in accuracy will provide for less consumption of treatment chemical and some reduction of the phosphorous discharge. This projected was presented during the 2018 Budget workshops.

BUDGET/FISCAL IMPACT:

This projected was included in the 2018 Budget with \$40,000 of funding. The project consists of two components, the chemical feed pumps and the phosphorous analyzer.

The chemical feed pump replacement portion of the project consists of purchasing a direct replacement of the existing chemical feed pumps. A direct replacement will not require any modifications to existing systems, will integrate with existing systems, and can be installed by Wastewater staff, which results in a cost savings. Energenecs is the only company that can provide a direct replacement to the existing chemical feed pumps at a cost of \$8,400.

Staff received four quotes for the phosphorous analyzer. All suppliers will provide start up, calibration, and training. Each option will integrate into the existing control system. The main difference between the units is the initial purchase price and ongoing operational costs. Differences in operational costs are attributable to chemical/reagent usage and required service calls for maintenance/calibration. Below is a listing of the quotes.

1. Mulcahy Shaw Water: YSI P700 IQ SensorNet Analyzer System: \$19,244.05, annual operating \$350.00
2. Forberg Scientific: Endress + Hauser CA80PH Analyzer System: \$27,635.67, annual operating \$1,200.00
3. Hach Factory Direct: Hach Phosphax sc Analyzer System: \$30,132.70, annual operating \$3,100.00
4. Energenecs: Hach Phosphax sc Analyzer System: \$35,405.00, annual operating \$3,100.00

RECOMMENDATION:

Staff recommends proceeding with the purchase of chemical feed pumps from Energenecs at a cost of \$8,400.00 and phosphorous analyzer from Mulcahy Shaw Water at a cost of \$19,244.05, for a total project cost of \$27,644.05.

TIMING/IMPLEMENTATION:

This item is for discussion at the March 6, 2018 Committee of the Whole meeting and scheduled for final consideration at the March 20, 2018 Common Council meeting.

Attachments

Resolution 4889(47)

Phosphorus Control CIP page

Phosphorus Analyzer & Pump Quotes

RESOLUTION NO. 4889(47)
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING THE PURCHASE AND INSTALLATION
OF A PHOSPHOROUS ANALYZER AND CHEMICAL FEED PUMPS
IN THE AMOUNT OF \$27,644.05**

WHEREAS, the City of Burlington has been working to achieve compliance with the Phosphorous Discharge Limit as laid out in our WPDES permit; and,

WHEREAS, the replacement of the phosphorous analyzer and chemical feed pumps is the next step towards achieving phosphorous compliance; and,

WHEREAS, four options for the purchase and installation of the equipment were received by the City; and,

WHEREAS, the Director of Public Works has reviewed the options and recommends acceptance of the lowest cost option, which includes the purchase of two (2) Encore 700 Chemical Pumps from Energenecs (installed by Wastewater staff), as well as the purchase and installation of the USI P700 IQ SensorNet Phosphoruous Analyzer (purchased from and installed by Mulcahy Shaw Water), a copy of which is hereto and made a part thereof; and,

WHEREAS, the Director of Public Works has recommended approval of the purchase and installation of a phosphorous analyzer and chemical feed pumps in the amount of \$27,644.05.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the purchase and installation of a phosphorous analyzer and chemical feed pumps in the amount of \$27,644.05 is hereby approved.

Introduced: March 6, 2018
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk

CITY OF BURLINGTON, WISCONSIN

5 Year Capital Improvement Plan 2018 Budget Year

Years: **2017-2020**

Project #	
Project Name	Phosphorus Control

Contact	Donny Hefty
Department	Wastewater
Type	New
Useful Life	10
Category	Phosphorus Control
Priority	
Total Project Cost	\$40,000

Description
Install new metering pumps and a phosphorus analyzer.

Justification
By installing automated equipment, our chemical use to treat phosphorus will lower and labor hours of monitoring the phosphorus levels should lower. Phosphorus is an ever increasing issue in wastewater discharge. The analyzer is our next step in phosphorus control.

Expenditures	FY '18	FY '19	FY '20	FY '21	FY '22	Total
CIP	40,000	0	0	0	0	40,000
Total	40,000	0	0	0	0	40,000

For the Funding Sources noted below, date funding needs to be applied for: _____

	Funding Sources	FY '18	FY '19	FY '20	FY '21	FY '22	Total
Source 1	Bond	0	0	0	0	0	0
Source 2	Loan	0	0	0	0	0	0
Source 3	Grant	0	0	0	0	0	0
Source 4	Line Item Budget	40,000	0	0	0	0	40,000
	Total	40,000	0	0	0	0	40,000

Operational Impact/Other Information
Phosphorus control efficiency will greatly increase with the installation of the automated system.



Instrumentation Proposal

Date: November 7, 2017

To: Mr. Donny Hefty
Foreman, Burlington WWTP
dhefty@burlington-wi.gov

Project: Chemical feed pumps

Donny,
Below you will find the quote for 2 new Encore 700 pumps to replace existing units.

Proposal Includes:

- Encore 700 metering pump, size 3 simplex
 - operate at 25 GPH @ 72 SPM
 - clear PVC retainers/seats
 - TFE single ball checks, Hypalon o-rings
 - size 3 PVC head for single ball cartridge valves with 1/2" NPT ends
 - manual stroke length adjustment
 - 1/2 HP inverter-duty motor, 230/460V-3ph-60Hz, 1750rpm, 56C frame

Proposal Excludes:

- Physical installation, wall mounting and wiring
- Integration into chemical feed system (available as a future service)
- Sales tax
- Freight charges



Cost Breakdown:

Encore 700 Pump Replacement \$ 4,200

Encore 700 Pump Replacement \$ 4,200

Total Budget Cost: \$ 8,400

If you have any technical questions on this analytical application or any other field instrumentation and control systems, please give me a call.

Sincerely,

Dave Rutowski
Energenecs
414-378-9517 mobile
262-377-6360 office



QUOTATION

Quote Number: 11927
Quote Date: Jan 22, 2018

Mulcahy Shaw Water, Inc

N57 W6316 Center Street
Cedarburg, WI 53012

Voice: 262-241-1199
Fax: 262-241-4997
info@mulcahyshaw.com

Bill To:

City of Burlington Wastewater Utility
2100 S. Pine Street
Burlington, WI 53105

Ship To:

City of Burlington Wastewater Utility
2100 S. Pine Street
Burlington, WI 53105

Shipping: FOB Factory

Freight: Not Included

Donny Hefty

262-539-3646

dhefty@burlington-wi.gov

Quoted By	Good Thru	Payment Terms	Delivery
Mark Duerr	2/21/18	Net 30 Days	2 to 3 Weeks

Quantity	Item	Description	Unit Price	Amount
1.00	472 114Y	System 282, IQ SensorNet controller, 2 sensor connections, 3 relays, Ethernet fieldbus Internet connection and remote control	1,972.00	1,972.00
1.00	8P-010Y	P 700 IQ-PI115, IQ SensorNet Orthophosphate Analyzer, indoor, integrated sample pump, 115V	16,480.00	16,480.00
1.00	821 986Y	M 1.5, filter mount, P 700 IQ, includes: rail 1.5m chain, bracket	1,150.00	1,150.00
1.00	821 989Y	WM, wall mount, P 700 IQ	205.00	205.00
1.00	821 987Y	FM, filter membrane module with premounted membrane, P 700 IQ	1,275.00	1,275.00
1.00	821 984Y	Filter- CL filter membrane cleaning case, P 700 IQ	70.00	70.00
1.00	821 977Y	SL 10, Suction tube with slide, unheated, 10m (33ft) P 700 IQ	820.00	820.00
1.00	821 964Y	RL 10, Sample return line, unheated, 10m (33ft) P 700 IQ	155.00	155.00
1.00	821 999Y	RE 2.5 reagent for P700	82.00	82.00
1.00	821 998Y	CL 1.1 cleaning solution	42.00	42.00
1.00	821 997Y	1.6 STD Solution	37.00	37.00
1.00	480 052Y	Wall Mount kit for IQ modules	36.00	36.00
4.00	480 046Y-XX	IQ cable, 2 wire with shield, specify length in meters. XX= length in meters (1 meter= 3.28 feet)	7.00	28.00
1.00	discount15	15% Discount	3,307.95	-3,307.95

Plus Freight Costs:

Please make Purchase Order to Mulcahy Shaw Water, Inc

Plus Sales Tax/ Tax Exempt Required

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued



N57 W6316 Center Street
Cedarburg, WI 53012

Voice: 262-241-1199
Fax: 262-241-4997
info@mulcahyshaw.com

Bill To:

City of Burlington Wastewater Utility
2100 S. Pine Street
Burlington, WI 53105

Ship To:

City of Burlington Wastewater Utility
2100 S. Pine Street
Burlington, WI 53105

Shipping: FOB Factory

Freight: Not Included

Donny Hefty

262-539-3646

dhefty@burlington-wi.gov

Quoted By	Good Thru	Payment Terms	Delivery
Mark Duerr	2/21/18	Net 30 Days	2 to 3 Weeks

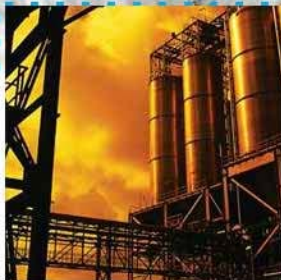
Quantity	Item	Description	Unit Price	Amount
1.00	Start Up	Initial Programming & Training	200.00	200.00

Plus Freight Costs:

Please make Purchase Order to Mulcahy Shaw Water, Inc

Plus Sales Tax/ Tax Exempt Required

Subtotal	19,244.05
Sales Tax	
TOTAL	19,244.05



Level



Pressure



Flow



Temperature



Liquid
Analysis



Registration



Systems
Components



Services



Solutions

Product Quote

From Your Local Endress+Hauser Representative
Forberg Scientific, Inc.



scientific, inc.
forberg

Endress+Hauser 
People for Process Automation

Quote

Page 2

CITY OF BURLINGTON
CITY CLERK'S OFFICE
2100 SOUTH PINE STREET
BURLINGTON WI 53105

Quotation

Quotation no. : 2300498427
Quotation Date : 01/23/2018
Your Reference :
Inquiry Date : 03/14/2016
Customer No. : 04848105

Attn : DONNY HEFTY
Phone :
Fax :
Email :

Contact : Forberg WI - Paul Gauger
Phone :
Fax :
Email : gauger@forberg.com

Item	QTY	Description	Unit Price in USD	Total Price in USD
10	1	<p>PC</p> <p>Liquiline System CA80PH Model No: CA80PH-1LW2/0 (CA80PH-AAE21A211+F4G2N1)</p> <p>Process analyzer for online measurement of orthophosphate in aqueous solutions Colorimetric method referring to DIN EN 1189. Automatic calibration/cleaning, alarm relays, two analogue outputs optional cooling module (blue method)for extended reagent shelf life ::Simple upgrade to a measuring station with Memosens sensors ::Low maintenance costs due to high range + shelf life of the reagents ::Functionality flexible + modular expandable</p> <p>AA Approval: Non-hazardous area E2 Parameter; Measuring Range: PO4-P; 0,05-10 mg/l, blue method 1 Sampling Point: 1x A Sample Transfer: Sample collector, level detection 2 Housing; Material: Cabinet; plastic ASA-PC 1 Cable Entry: NPT 1 Power Supply: 100...240 VAC +/-10%, 50/60 Hz F4 >Digital Communication: EtherNet/IP, Webserver+ optional outputs G2 >Digital Sensor Input: 2x Memosens N1 >Accessory Mounted: Cooling module</p>	16,904.73	16,904.73

Production days: 27 days



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People for Process Automation

Item	QTY	Description	Unit Price in USD	Total Price in USD
20	1	PC Liquiline System CAT820 Model No: CAT820-2D35/0 (CAT820-AAE11A3A111C+BAP7R2) Automatic sample preparation system with optional backflush function using pressurized air Application: Particle-free sampling from aeration tank or outlet for up to two online process analyzers IP66/67, ceramic membrane filter ::Automatic sampling ::Full compatibility to Flexdip CYH112 ::Tool-free maintenance AA Approval: Non-hazardous area E1 Filter Type; Pore Size; Material: Candle, membrane; 0,1 um; ceramic 1 Temperature Range Housing: 5oC...50oC A3 Hose, Filter To Pump: 5m / 16,4ft A1 Hose, Pump To Analyzer: 2m / 6,56ft 1 Power Supply, Communication: 100...120 VAC +/-10%, 50/60 Hz, Memosens technology (CA80) 1 Cable Entry: NPT C Cleaning System: Cleaning valve BA >Language Documentation: English P7 >Accessory Enclosed: Immersion pipe 2400x40mm stainless steel, adapter G1 R2 >Accessory Enclosed: Quick fastener filter, G1 Production days: 17 days	7,471.21	7,471.21
30	1	PC FLEXDIP CYH112 Model No: CYH112-13T2/0 (CYH112-AA11C30D1) Holder Application: water, waste water Assembly transmitter, sensor Application: open channel, reservoir, tank, basin. Material: stainl. steel. V4A A Approval: w/o A Mounting of post: w/o 11 Post (vertical 40mm): w/o C Traverse Mounting: Wall mounted	461.63	461.63



Item	QTY	Description	Unit Price in USD	Total Price in USD
	30 D 1	Traverse (horizontal 40mm): 500mm Connection Immersion Pipe: cross clamp Adapter: w/o Production days: 9 days		
40	1	PC Reagent + standard CY80PH Model No: CY80PH-1035/0 (CY80PH-E1+TL)	65.60	65.60
	E1 TL	Parameter: PO4-P Molybdenum blue method, CA80PH >Standard Solution, Concentration: 1,0 mg/l PO4-P (3,07mg/l PO4),1x 1000 ml Production days: 5 days		
50	1	PC Reagent / Standard solution CY80PH Model No: CY80PH-1014/0 (CY80PH-E1+SB)	169.26	169.26
	E1 SB	Parameter: PO4-P Molybdenum blue method, CA80PH >Reagent Set: 2x 1000 ml, ready to prepare Production days: 5 days		
60	1	PC Cleaner CY800 Model No: CY800-1035/0 (CY800-EE11)	45.83	45.83
	EE 11	Parameter: PO4-P, CA80PH blue method Cleaning Solution: 1x 500 ml Production days: 5 days		
90	4	VY Calibration Contract Model No: XD16AB-4NF5/0 (XD16AB-AYYYY1111AJ)	1,258.70	5,034.81

A Preparation and standard travel time: included in the base price



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Item	QTY	Description	Unit Price in USD	Total Price in USD
	Y	Operational area: Others		
	Y	Number meas. points; Procedure: 1 Quarterly "Worry Free Maintenance Agreement" This proposal is based on performing quarterly calibration and maintenance visits for each analyzer. This Endress+Hauser "Worry-Free" analyzer maintenance includes all parts, labor, and travel with factory recommended maintenance (including required parts), on-site repairs, unlimited technical support calls, and free firmware updates. • Endress+Hauser will replace maintenance parts as necessary during each visit and apply the Chemicals during the scheduled maintenance visits. • The customer will purchase all standards and chemicals separately and provide these for the Endress+Hauser Authorized Technician during the quarterly visits (4 visits/year). • Quarterly visits provide the customer with a "no-touch" maintenance solution.		
	Y	Calibration range; Typical Uncertainty: Others, special agreement		
	Y	Number meas. points; calibration points: 1 1 CA80 systems with 1 CAT820/860		
	1	Calibration Service: Traceable to national or international standards		
	1	Cleaning calibration tools: by customer		
	1	SOP (Standard operation procedure): not selected		
	1	Contract duration: 1 year		
	A	Additional documentation: not selected		
	J	Additional travel expenses: 300 x Roundtrip mileage (travel hours included)		
Best available lead time to be confirmed after order acceptance.				
100	2	VY Calibration Contract Model No: XD16AB-4NK2/0 (XD16AB-AYYYY1111AJ)	1,258.70	2,517.41
	A	Preparation and standard travel time: included in the base price		
	Y	Operational area: Others		
	Y	Number meas. points; Procedure: 1 Semi Annual "Worry Free Maintenance Agreement" This proposal is based on performing quarterly calibration and maintenance visits for each analyzer. This Endress+Hauser "Worry-Free" analyzer maintenance includes all parts, labor, and travel with factory recommended maintenance (including required parts), on-site repairs, unlimited technical support calls, and free firmware updates. • Endress+Hauser will replace maintenance parts as necessary during each visit and apply the Chemicals during the scheduled maintenance visits. • The customer will purchase all standards and chemicals separately and provide these for the Endress+Hauser Authorized Technician during the quarterly visits (2 visits/year). • Quarterly visits provide the customer with a "no-touch" maintenance		



Item	QTY	Description	Unit Price in USD	Total Price in USD
		solution.		
	Y	Calibration range; Typical Uncertainty: Others, special agreement		
	Y	Number meas. points; calibration points: 1 1 CA80 systems with 1 CAT820/860		
	1	Calibration Service: Traceable to national or international standards		
	1	Cleaning calibration tools: by customer		
	1	SOP (Standard operation procedure): not selected		
	1	Contract duration: 1 year		
	A	Additional documentation: not selected		
	J	Additional travel expenses: 300 x Roundtrip mileage (travel hours included)		
		Best available lead time to be confirmed after order acceptance.		
			Total Price Net:	32,670.48

TERMS

Payment Terms : Net 30 Days
 Delivery : Prepaid and Add
 Prices valid until : 04/13/2018

Adam Heun

Inside Sales | Order Processing | Expedites
heun@forberg.com

Tel: 262-415-8191
 Fax: 262-415-8195

Paul Gauger

Outside Sales | Process Automation
gauger@forberg.com

Cell: 414-265-6579

Read Below for Important Information Regarding Your Order**How to Place Your Order?**

Please address the order to **Endress+Hauser, OR, Endress+Hauser c/o Forberg Scientific**. You will be invoiced by Endress+Hauser directly. Remit to address is **Endress+Hauser, Inc. Dept 78795 PO Box 78000 Detroit, MI 48278-0795**. Please send your order to Forberg for processing.



How to Get Start up Service or Commissioning?

Forberg Scientific, Inc. is the Authorized Service Provider (ASP) for Endress+Hauser. We are a full-range service provider, with start-up, commissioning, onsite calibration and training capabilities. We offer 3 years of warranty at no additional cost when start-up is ordered with an instrument. For inquiries please call 248-288-5990.

How to Order Documents?

Affidavit of Origin, Certificate of Compliance, additional IOM's, documentation packages, and final drawings are available upon request. Please note that one manual comes with the instrument at no charge and can be downloaded for free from www.us.endress.com. Please advise if you need one or more of the above.

Other Notes

Pricing is based upon quantities requested and is valid for 30 days unless otherwise noted. All estimated ship dates are Forberg Scientific's best estimate of delivery times as provided by supplier and therefore Forberg Scientific, Inc. cannot be responsible for delays beyond our control. Applicable sales tax will be added at time of order. Delivery charges not included in quotation unless otherwise noted.

[Click Here](#) to read Endress+Hauser's Terms and Conditions or visit <http://www.forberg.com/pdf/lineCard/Endress-Hauser-Inc-Terms-and-Conditions-of-Purchase.pdf>

[Click Here](#) to Take a Customer Survey / Provide Feedback or visit <http://www.endresslistens.com>



Quotation

Quote Number: 100292770v3

Use quote number at time of order to ensure that you receive prices quoted

Hach
PO Box 608
Loveland, CO 80539-0608
Phone: (800) 227-4224
Email: quotes@hach.com
Website: www.hach.com

Quote Date: 10/23/2017

Quote Expiration: 03/16/2018

Burlington

Name: Donnie Hefty
Phone: 262-539-3646
Email: dhefty@burlington-wi.gov

Sales Contact: Peter McLiverty Email: pmcliver@hach.com Phone: 773-664-9273

PRICING QUOTATION

Line	Part Number	Description	Qty	Net Unit Price	Extended Price
.					
1	6159600	KTO:PHOSPHAX sc ANLZR 115-230V .05- 0.50-15MG/L PO4-P, ONE CHANNEL, CONTINUOUS SAMPLE CE/cTUVus AND TUV-GS APPROVED	1	13,305.05	13,305.05
2	5739200	KTO: FILTRAX SYS, 2M HEATED HOSE 115V	1	6,216.90	6,216.90
3	LZY316	KIT, MTG HRDWARE,RAIL MT,AMTAX sc	1	652.80	652.80
4	LXV400.99.1G172	sc1000 Probe Module without power cord for 4 sensors. Contains Prognosis card, 1x 4-20mA output module, and conduits for power connection.	1	2,046.80	2,046.80
5	LXV402.99.00002	db ee MODULE, DISPLAY W/O GSM, SC1000	1	2,474.35	2,474.35
6	LZX958	SUNROOF, CONTROLLER	1	142.80	142.80
7	WRTUPGPHOSPHAXSC	Comprehensive warranty upgrade includes: Instrument start-up, all parts, labor, and travel for on-site repairs, 2 on-site calibrations per year, factory recommended maintenance (including required parts), unlimited technical support calls, and free firmware updates. On-site response for "down" instrument repairs is typically 3 business days. Standard business hours are 8am-5pm M-F local time, excluding holidays. Please see service terms and conditions for additional details on our service plans, and to ensure you have an opportunity to review our environmental and safety requirements.	1	2,180.00	2,180.00
8	WRTUPGFILTRAX	Comprehensive warranty upgrade includes: Instrument start-up, all parts, labor, and travel for on-site repairs, 4 on-site calibrations per year, factory recommended maintenance (including required parts), unlimited technical support calls, and free firmware updates. On-site response for "down" instrument repairs is typically 3 business days. Standard business hours are 8am-5pm M-F local time, excluding holidays. Please see service terms and conditions for additional details on our service plans, and to ensure you have an opportunity to review our environmental and safety requirements.	1	2,855.00	2,855.00
9	FSPSC1000	Fld Svc-1V SC1000 Controller MINIMUM NUMBER OF VISITS: 1/PER YEAR	1	259.00	259.00
				Grand Total	\$ 30,132.70

TERMS OF SALE

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at www.hach.com/terms. Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the Hach TCS: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of the Hach TCS are not part of the Contract.

Due to International regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for International transport. In addition, Hach may require : 1). A statement of intended end-use; 2). Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological weapons, missile technology); and 3). Certification that the goods will not be diverted contrary to U.S. law.

ORDER TERMS:

Terms are Subject to Credit Review

Please reference the quotation number on your purchase order.

Sales tax is not included. Applicable sales tax will be added to the invoice based on the U.S. destination, if applicable provide a resale/exemption certificate.

Shipments will be prepaid and added to invoices unless otherwise specified.

Equipment quoted operates with standard U.S. supply voltage.

Hach standard terms and conditions apply to all sales.

Additional terms and conditions apply to orders for service partnerships.

Prices do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.

Standard lead time is 30 days.

This Quote is good for a one time purchase.

Sales Contact:

Name: Peter McLiverty
Title: Regional Sales Manager
Phone: 773-664-9273
Email: pmcliver@hach.com



HACH COMPANY

Headquarters

P.O. Box 389
5600 Lindbergh Drive
Loveland, CO 80539-0389

Purchase Orders

PO Box 608
Loveland, CO 80539-0608

WebSite: www.hach.com

U.S.A.

Phone: 800-227-4224
Fax: 970-669-2932
E-Mail: orders@hach.com
quotes@hach.com
techhelp@hach.com

Export

Phone: 970-669-3050
Fax: 970-461-3939
Email: intl@hach.com

Remittance

2207 Collections Center Drive
Chicago, IL 60693

Wire Transfers

Bank of America
231 S. LaSalle St.
Chicago, IL 60604
Account: 8765602385
Routing (ABA): 071000039

Quotation Addendum

ADVANTAGES OF WORKING WITH HACH

<u>Technical Support</u>	<u>SIRR Delivery Program</u>	<u>Hach ServicePlus® Programs</u>
<p><i>Provides post-sale instrumentation and application support</i></p> <ul style="list-style-type: none"> ✓ Hach's highly skilled Technical Support staff is dedicated to helping you resolve technical issues before, during and after the sale. ✓ Available via phone, e-mail, or live online chat at Hach.com! ✓ Toll-free phone: 800-227-4224 ✓ E-mail: techhelp@hach.com <p>www.Hach.com</p>	<p><i>The Scheduled Inventory Reagent Replacement (SIRR) Program offers an uninterrupted supply of reagents</i></p> <ul style="list-style-type: none"> ✓ Lower inventory costs and fresh supplies ✓ Reduced paperwork – one purchase order for the entire year ✓ Automatic shipments on your schedule ✓ Easier budgeting <p>www.Hach.com/sirr</p>	<p><i>Instrument Protection and Service</i></p> <ul style="list-style-type: none"> ✓ Savings of more than 20% versus a "pay as you go" approach ✓ Freedom from maintenance ✓ Worry-free compliance with Hach's certification ✓ Fixed maintenance budget for the entire year <p>www.hach.com/service-contracts</p>

ADVANTAGES OF SIMPLIFIED SHIPPING AND HANDLING

<u>Safe & Fast Delivery</u>	<u>Save Time – Less Hassle</u>	<u>Save Money</u>
<ul style="list-style-type: none"> ✓ Receive tracking numbers on your order acknowledgement ✓ Hach will assist with claims if an order is lost or damaged in shipment 	<ul style="list-style-type: none"> ✓ No need to set up deliveries for orders or to schedule pickup ✓ Hach ships order as product is available, at no additional charge, when simplified shipping and handling is used. 	<ul style="list-style-type: none"> ✓ No additional invoice to process – save on time and administrative costs ✓ Only pay shipping once, even if multiple shipments are required

STANDARD SIMPLIFIED SHIPPING AND HANDLING CHARGES ^{1, 2, 3}						Collect ⁴
Total Price of Merchandise Ordered	Standard Surface (Mainland USA)	Second Day Delivery (Mainland USA)	Next Day Delivery (Mainland USA)	Second Day Delivery (Alaska & Hawaii)	Next Day Delivery (Alaska & Hawaii)	Handling Fee Effective 1/6/2018
\$0.00 - \$49.99	\$11.99	\$29.99	\$54.99	\$47.20	\$89.72	\$8.38
\$50.00 - \$149.99	\$17.79	\$52.45	\$98.97	\$75.22	\$143.00	\$8.62
\$150.00 - \$349.99	\$31.27	\$83.40	\$169.88	\$105.24	\$204.81	\$9.16
\$350.00 - \$649.99	\$43.75	\$114.40	\$227.51	\$143.01	\$276.92	\$9.64
\$650.00 - \$949.99	\$55.41	\$120.12	\$251.36	\$148.73	\$280.35	\$9.98
\$950.00 - \$1,999.99	\$69.71	\$148.22	\$313.40	\$176.38	\$341.29	\$10.89
\$2,000.00 - \$3,999.99	\$80.08	\$158.56	\$321.13	\$182.35	\$346.83	\$12.59
\$4,000.00 - \$5,999.99	\$92.84	\$162.82	\$336.64	\$183.19	\$356.84	\$15.50
\$6,000.00 - \$7,999.99	\$109.70	\$185.39	\$383.30	\$202.07	\$389.57	\$18.08
\$8,000.00 - \$9,999.99	\$125.78	\$211.68	\$413.64	\$226.50	\$429.56	\$20.86
Over \$10,000	2% of Net Order Value	4% of Net Order Value	6% of Net Order Value	4% of Net Order Value	6% of Net Order Value	\$31.95

- Shipping & Handling charges shown are only applicable to orders billing and shipping to U.S. destinations. Shipping & Handling charges will be prepaid and added to invoice. Shipping & Handling for the Reagent Delivery Program is charged on each shipment release and is based on the total price of each shipment release. Shipping & Handling charges are subject to change without notice.
- Additional Shipping & Handling charges will be applied to orders containing bulky and/or especially heavy orders. Refrigerated and all weather Samplers do not qualify for simplified Shipping & Handling charges, and are considered heavy products. Dissolved Oxygen Sensors can be damaged if exposed to temps below freezing, causing sensor failure. Must be shipped over night or 2nd day air during the cold weather months.
- Orders shipping to Alaska or Hawaii: Additional Shipping & Handling charges may be applied at time of order processing. Second Day and Next Day delivery is not available to all destinations.
- Hach Company will assess a collect handling fee on orders with collect shipping terms. This handling fee covers the additional costs that Hach Company incurs from processing and managing collect shipments.

SALES TAX

Sales Tax is not included in the attached quotation. Applicable sales and usage taxes will be added to your invoice, at the time of order, based on U.S. destination of goods, unless a valid resale/exemption certificate for destination state is provided to the above address or fax number, attention of the Tax Dept.

TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. **APPLICABLE TERMS & CONDITIONS:** These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. **CANCELLATION:** Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and re-instatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. **DELIVERY:** Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). For orders having a final destination within the U.S., legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. For orders having a final destination outside the U.S., legal title and risk of loss or damage pass to Buyer when the Products enter international waters or airspace or cross an international frontier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

4. **INSPECTION:** Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. **PRICES & ORDER SIZES:** All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. **PAYMENTS:** All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at www.hach.com. Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection

including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment. See [122](#) for further wire transfer requirements.

7. **LIMITED WARRANTY:** Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. **INDEMNIFICATION:** Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. This indemnification is provided on the condition that the Buyer is likewise responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to the negligence or misuse or misapplication of any goods or services by the Buyer or any third party affiliated or in privity with Buyer.

9. **PATENT PROTECTION:** Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. **TRADEMARKS AND OTHER LABELS:** Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

11. **SOFTWARE.** All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media. In the absence of such terms and for all other software, Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by any and all such license agreements. Title to software remains with the applicable licensor(s).

12. **PROPRIETARY INFORMATION; PRIVACY:** "Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

13. **CHANGES AND ADDITIONAL CHARGES:** Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. **SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:** In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. **LIMITATIONS ON USE; RELATIONSHIP OF PARTIES:** Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder. Buyer is not an agent or representative of Hach and will not present itself as such under any circumstances unless and to the extent it has been formally screened by Hach's compliance department and received a separate duly-authorized letter from Hach setting forth the scope and limitations of such authorization.

16. **EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:** Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Hach represents that all Products delivered hereunder will be produced and supplied in compliance with all applicable laws and regulations. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control

laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaher.com/integrity-and-compliance> and www.danaherintegrity.com for a copy of the SOC and for access to our Helpline portal.

17. **FORCE MAJEURE:** Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

18. **NON ASSIGNMENT AND WAIVER:** Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

19. **LIMITATION OF LIABILITY:** None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of Buyer's customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

20. **APPLICABLE LAW AND DISPUTE RESOLUTION:** The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

21. **ENTIRE AGREEMENT & MODIFICATION:** These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms &



TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

* * *

Additional Provisions

22. WIRE TRANSFERS: Buyer and Hach both recognize that there is a risk of wire fraud when individuals impersonating a business demand immediate payment under new wire transfer instructions. To avoid this risk, Buyer must verbally confirm any new or changed wire transfer instructions by calling Hach at +1-970-663-1377 and speaking with Hach's Credit Manager before transferring any monies using the new wire instructions. Both parties agree that they will not institute wire transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any wire transfer instruction changes before any outstanding payments are due using the new instructions.

* * *



COMMON COUNCIL REGULAR

ITEM NUMBER 13E

DATE: March 20, 2018

SUBJECT: **RESOLUTION 4890(48)** to adopt the Racine County Hazard Mitigation Plan Update 2017-2021.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

In December 2000, the Southeastern Wisconsin Regional Planning Commission (SEWRPC) and the Racine County Office of Emergency Management and Department of Planning and Development agreed to cooperatively prepare an all hazards mitigation plan for Racine County. The plan was designed to be consistent with the guidelines of the Wisconsin Department of Military Affairs, Division of Emergency Management (DMA, DEM), and the Federal Emergency Management Agency (FEMA). The plan was directed to the “all hazards” mitigation approach which the Wisconsin Division of Emergency Management and FEMA recommend as an option to single hazard mitigation planning. As such, consideration was given to many hazard conditions, including flooding; lakeshore bluff failure episodes; severe weather conditions, including wind storms, tornadoes, periods of extreme heat or cold, and winter storms; terrorism; civil disorder; urban fire or mass casualty; and hazardous materials situations. While the plan considered all of the potential hazards, it must be recognized that only limited mitigative actions were feasible for some of these hazards, since they are not site-specific or repetitive in nature.

The plan was prepared by the staffs of the Racine County Office of Emergency Management and Department of Planning and Development, and the Southeastern Wisconsin Regional Planning Commission. In preparing the plan, the County involved all appropriate County departments as needed. In addition, the planning was coordinated with the related activities of other concerned units and agencies of government and was developed under the guidance of the Racine County Hazard Mitigation Plan Task Force, which was created by the County specifically for plan development purposes and was comprised of elected and appointed officials; agency and business representatives; and citizens from throughout the County knowledgeable in hazard mitigation matters.

The County Board approved the County’s Countywide Hazard Mitigation Plan on November 7, 2017 and FEMA approved the plan on November 13, 2017. This plan must be adopted by all municipalities in order to maintain eligibility for Hazard Mitigation Grants. The City of Burlington previously adopted the plan in 2005.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the Racine County Hazard Mitigation Plan update to maintain eligibility for Hazard Mitigation Grants.

TIMING/IMPLEMENTATION:

This item is for discussion at the March 6, 2018 Committee of the Whole meeting and scheduled for final consideration at the March 20, 2018 Common Council meeting.

Attachments

Resolution 4890(48)

Racine County approved resolution

Resolution Number: 4890(48)
Introduced by: Committee of the Whole

**A RESOLUTION TO ADOPT THE RACINE COUNTY HAZARD
MITIGATION PLAN UPDATE 2017-2021**

WHEREAS, Racine County executed an agreement with the Southeastern Wisconsin Regional Planning Commission dated on November 29, 2000, to provide assistance with the development of a county-wide hazard mitigation plan leading to recommendations for reducing natural hazards and selected man-made and technical hazards potentially impacting Racine County; and,

WHEREAS, such plan was completed under a cooperative effort of the Racine County Department of Planning and Development, the Racine County Office of Emergency Management, and the Southeastern Wisconsin Regional Planning Commission under the guidance of the Racine County Hazard Mitigation Task Force; and,

WHEREAS, the initial Racine County Hazard Mitigation Plan was adopted by the County and approved by the City of Burlington as Resolution 3907(1) on April 6, 2005; and,

WHEREAS, the City of Burlington Common Council supports and generally concurs in the Racine County Hazard Mitigation Plan Update, and believes that the plan is a valuable guide to the means for reducing the impact of natural and other hazards that potentially could impact the City of Burlington; and,

WHEREAS, the preparation and adoption of the Hazard Mitigation Plan Update is a requirement for maintaining eligibility for certain hazard mitigation grant programs funded by the Federal Emergency Management Agency and administered by the State of Wisconsin Department of Military Affairs, Division of Emergency Management.

NOW THEREFORE BE IT RESOLVED that the City Council hereby adopts the Racine County Hazard Mitigation Plan Update 2017-2021 as set forth in SEWRPC Community Assistance Planning Report No. 266. A copy of said report is on file with the City Clerk and with the Burlington Public Library.

BE IT FURTHER RESOLVED by the City Council that the City Clerk is directed to transmit a certified copy of this resolution to both the Southeastern Wisconsin Regional Planning Commission and the Racine County Office of Emergency Management.

Introduced: March 6, 2018
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

1 RESOLUTION NO. 2017-55

October 26, 2017

2
3 **RESOLUTION BY THE RACINE COUNTY ECONOMIC DEVELOPMENT AND LAND USE**
4 **PLANNING COMMITTEE RECOMMENDING ADOPTION OF THE RACINE COUNTY**
5 **HAZARD MITIGATION PLAN UPDATE: 2017-2021**
6

7 To the Honorable Members of the Racine County Board of Supervisors:

8
9 **WHEREAS**, in December 2000, the Southeastern Wisconsin Regional Planning
10 Commission (SEWRPC) and the Racine County Office of Emergency Management and
11 Department of Planning and Development agreed to cooperatively prepare an all hazards
12 mitigation plan for Racine County;
13

14 **WHEREAS**, the initial Racine County Hazard Mitigation Plan was adopted by the
15 County and approved in 2004 and was subsequently adopted by the municipalities within
16 the County;
17

18 **WHEREAS**, the mitigation planning requirements of 44 Code of Federal
19 Regulations, Section 201.6(d) [44 CFR 201.6(d)] call for local hazard mitigation plans to be
20 reviewed; updated to reflect changes in development, progress in local mitigation plan
21 efforts, and changes in priorities; and re-approved every five years for local jurisdictions to
22 be able to receive hazard mitigation funding;
23

24 **WHEREAS**, the Racine County Hazardous Mitigation Plan Update was guided by a
25 Hazard Mitigation Task Force consisting of elected and appointed officials from the County
26 and municipalities in the County; agency and business representatives; and citizens from
27 throughout the County knowledgeable in hazard mitigation matters.
28

29 **WHEREAS**, the plan was designed to be consistent with the guidelines of the
30 Wisconsin Department of Military Affairs, Division of Emergency Management, and the
31 Federal Emergency Management Agency (FEMA); and with the requirements and
32 procedures defined in the Disaster Mitigation Act of 2000.
33

34 **WHEREAS**, the County has duly noticed a public information meeting on the Hazard
35 Mitigation Plan Update and a public information meeting was held on Wednesday, April
36 26, 2017.
37

38 **NOW, THEREFORE, BE IT RESOLVED**, that the Racine County Economic
39 Development and Land Use Planning Committee hereby approves the hazard mitigation
40 plan embodied in *SEWRPC Community Assistance Planning Report No. 266 (3rd Edition)*,
41 *Racine County Hazard Mitigation Plan Update: 2017-2021*.
42

43 **BE IT FURTHER RESOLVED** by the Racine County Board of Supervisors that the
44 Racine County Clerk is directed to transmit copies of this resolution to the Southeastern
45 Wisconsin Regional Planning Commission (SEWRPC), to the Racine County Office of
46 Emergency Management and the Racine County Public Works and Development Services
47 Department and to all municipal clerks within seven (7) days after this resolution is
48 adopted.

Respectfully submitted,

1st Reading 10-26-172nd Reading 11-7-17

BOARD ACTION

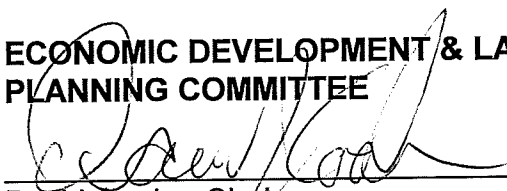
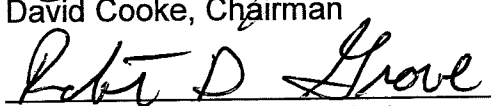
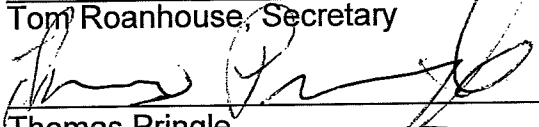

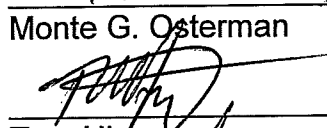
Adopted yes

For _____

Against _____

Absent _____

VOTE REQUIRED: Majority

Prepared by:
Public Works & Development
Services Department**ECONOMIC DEVELOPMENT & LAND USE
PLANNING COMMITTEE**
David Cooke, Chairman
Robert D. Grove, Vice-Chairman
Tom Roanhouse, Secretary
Thomas Pringle
Monte G. Osterman
Tom Hinczy
Mark Gleason

The foregoing legislation adopted by the County Board of Supervisors of Racine County, Wisconsin, is hereby:

Approved: _____

Vetoed: _____

Date: _____

Jonathan Delagrave, County Executive

FISCAL NOTE - NOT APPLICABLE



COMMON COUNCIL REGULAR

ITEM NUMBER 13F

DATE: March 20, 2018

SUBJECT: **RESOLUTION 4891(49)** to consider approving an amendment to the City of Burlington Fee Schedule.

SUBMITTED BY: Megan Watkins, Director of Administrative Services

BACKGROUND/HISTORY:

The City maintains an official fee schedule that encapsulates all fees among the various city departments. This fee schedule was last updated on April 5, 2017. In an effort to be fiscally responsible with services provided, as well as cognizant of trends among comparable communities, staff analyzed this schedule to remain consistent with other municipalities, while maintaining reasonable fees for our patrons. The current fees that were amended are incorporated with the proposed changes (in red) on the attached fee schedule.

Several fees were amended as highlighted below:

Ch. 67 – Records

- Photocopies were reduced to \$0.25 each

Ch. 115 – Building Construction

- Removed \$25 Weatherization & Stipulation fee (*State eliminated requirement*)
- Added ADA ramp permit fee for \$65 (*NEW*)
- Added Raze fee for 1 & 2 family dwellings for \$200 (*NEW*)
- Added driveway alteration/addition/relocation permit fee for \$50 (*NEW*)
- Added plan review fee for small industrial/manufacturing buildings for \$125 (*NEW*)
- Added cellular tower modification fee of \$120 (*NEW*)
- Added cellular tower new installation fee of \$750 (*NEW*)
- Added cold storage & mechanicals fee of \$0.26/square foot (*NEW*)
- Changed commercial/multi-family/industrial HVAC installation fee to \$85/inspection when sq. ft. cannot be calculated
- Changed commercial/multi-family electrical fee to \$85/inspection when sq. ft. cannot be calculated
- Changed commercial/multi-family/industrial minimum permit fee to \$85

Ch. 274 – Streets & Sidewalks

- Added Snow & Ice Removal fee of \$110 administrative fee, plus equipment cost and hourly labor (doubled) (*NEW*)

BUDGET/FISCAL IMPACT:

As a matter of best practices, fees associated with the official Fee Schedule should be renewed and evaluated yearly. It is not anticipated revenue from the fee revisions will increase considerably, as some fees were decreased in the schedule.

RECOMMENDATION:

Staff recommends approval of the revisions to the City of Burlington Fee Schedule.

TIMING/IMPLEMENTATION:

This item is for discussion at the March 6, 2018 Committee of the Whole meeting and scheduled for final consideration at the March 20, 2018 Common Council meeting.

Attachments

Resolution 4891(49)
2018 Fee Schedule

RESOLUTION NO. 4891(49)
Introduced by the Common Council

**A RESOLUTION AMENDING THE FEE SCHEDULE
FOR THE CITY OF BURLINGTON**

WHEREAS the City of Burlington issues permits and licenses and performs other reviews, inspections and services as provided in its Municipal Code; and

WHEREAS the City defrays its costs of administration, investigation, and processing of said services by imposing fees; and

WHEREAS the City wishes to assemble all of said fees in a centralized document for convenience and economy of administration:

NOW, THEREFORE, BE IT RESOLVED by the City of Burlington Common Council, that, pursuant to all of the above, the City of Burlington Fee Schedule attached hereto is approved and adopted in its entirety.

BE IT FURTHER RESOLVED that the Fee Schedule shall be kept on file in the office of the City Clerk.

Introduced: March 6, 2018
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk



City of Burlington Fee Schedule

Revised 2/2017

Ch. 9 Budget and Finance

9.8	Special Assessment or other status letter	\$35
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Ch. 22 Departments

22-7	Fingerprint Fee	\$20
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Ch. 31 Emergency Government

31-9	Vehicle Storage Fee	\$10/day or portion thereof
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Ch. 67 Records

67-6	Photocopies (letter or legal size, copied on site)	\$0.25 per page
	Other reproductions or photography	Actual cost
	Audio Tape	\$15
	Compact Disc/DVD	\$10
	Video Tape	\$20
	Search fees if in excess of \$50.00	
		Hourly pay rate of lowest paid employee capable of performing the search
	Mailing	Actual cost
	Frequently asked for documents	
	Entire Municipal Code	Actual cost charged by code co.
	Municipal Code Supplements (Ordinances)	\$0.25 per page printed
	Zoning Code	\$20
	Fire Prevention Code	\$20
	Zoning Map	\$15
	Voting Map	\$15
	24" x 36" prints	\$3.75 each

Ch. 100 Amusements and Special Events

100-1	Circus or Caravan License	\$30 per day
100-1	Show, Event or Amusement License	\$25 per day
100-3	Block Party Permit	Actual cost per man hour for city services
100-5	Special Event Permit	Actual cost per man hour and

items requested for City services
and processing fees

Ch. 104 Animals

104-2	Special Permit	\$10
104-3	Dog - Altered	\$6
	Dog - Unaltered	\$10
	Late Fee	\$10 after April 1 or 8 months old within year
104-4	Cat - Altered	\$6
	Cat - Unaltered	\$10
	Late Fee	\$10 after April 1 or 8 months old within year
104-8	First Impoundment	\$15
	Second Impoundment	\$25
	Third Impoundment	\$40
104-12	Commercial License	\$15

Ch. 110 Bicycles and Play Vehicles

110-1	Bicycle Registration	No charge - Valid for life of bicycle
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Ch. 115 Building Construction

115-9	1 and 2 Family Dwelling	
	Minimum Permit Fee for All Building Permits	\$65
	Early Start	\$200
	Plan Review	\$175
	Zoning	\$75
	Erosion Control	\$150
	New 1 & 2 Family (including decks)	\$0.32/ sq. ft.
	State Seal	\$50
	Occupancy	\$65
	Temporary Occupancy	\$80
	911 Address number	\$15
	Additions + Mechanicals	\$0.32/ sq. ft. Min. \$190
	Plan Review	\$100
	Certificate of Completion/occupancy	\$50
	Remodel/Basement Finish + Mechanicals	\$0.32/ sq. ft. Min. 120
	Plan Review	\$50
	Certificate of Completion	\$25
	Add Bath (all trades included)	\$200
	Kitchen Remodel (includes all trades)	\$165
	Bath Remodel-fixture replacement only (includes all trades)	\$120
	Modular Home (includes all trades)	\$800
	Accessory Building ()	
	Plan Review & Zoning	\$50
	Less than 120 sq. ft. (includes zoning)	\$100
	Greater than 120 sq. ft.	\$0.28 sq. ft. Min \$120
	Manufacture built (no plan review needed)	\$75
	Decks/Gazebo/Pergolas (includes plan review & zoning)	\$150

	Exterior Entry Landing/Ramp (Under 25 sq. ft.)	\$85 (Includes plan review)
	ADA Ramp Manufactured	\$65
	Re-inspection fee	\$75
	Where sq. footage cannot be calculated	\$11 per \$1000 of valuation
	Raze	\$200 (Fees may be waived at the discretion of the Building Inspector)
115-9	Miscellaneous 1 and 2 Family	
	Permit renewal	\$75/inspection, Min. \$100
	Roof/Siding	\$50
	Add window/door	\$85/inspection
	Foundation Repair	\$120
	Fence	\$50
	Driveway addition/alteration/relocate	\$50
115-9	Commercial/Multifamily	
	Minimum permit fee	\$100
	Permit Renewal	\$85/Inspection, Min. \$200
	Early Start	\$245
	Plan Review	\$250 + \$25/per additional units
	Zoning	\$125
	Erosion Control	\$180/Building + \$5/1,000 Sq. Ft. Max. \$2,000
	New Building	\$0.32/ sq. ft.
	Occupancy	\$190 + \$ 50/unit
	Temporary Occupancy	\$80
	Tenant Finish/Remodel /Addition	\$0.32/ sq. ft., Min. \$200
	Plan Review/Zoning	\$225
	Certificate of Completion	\$50
	Decks/Gazebo/Pergolas(includes plan review & zoning)	\$200
	Accessory Structures	\$0.32/ sq. ft., Min. fee \$180
	Plan review	\$75
	Certificate of completion	\$50/unit
	Where Square footage cannot be calculated	\$12/ \$1,000 value of project
115-9	Industrial/Manufactory Building	
	Minimum Permit Fee	\$100
	Permit Renewal	\$85/Inspection Min. \$200
	Early Start	\$245
	Plan Review	\$225
	Plan Review (<\$40,000)	\$125
	Zoning	\$125
	Erosion Control	\$180/Building + \$5/1000 Sq. Ft.
	New Building (not including office/lab or similar area)	\$0.26/ sq. ft.
	Office/Lab or similar area	\$0.32/ sq. ft.
	Occupancy	\$190
	Temporary Occupancy	\$190
	Remodel/Addition (not including office/lab or similar area)	\$0.26/ sq. ft.
	Office/Lab or similar areas	\$0.32/ sq. ft.
	Plan review	\$100
	Certificate of Compliance	\$50/unit

115-9 Miscellaneous Commercial/Multifamily/Industrial/Manufactory Fees

Minimum Permit Fee	\$65
Re-inspection Fee	\$75 1st time/100 each time after
Missed inspections	\$75
Work Started without permits	Double Fee
Special Inspection, Reports or Letter	\$75/hr.
Cellular Tower Modification	\$120
Cellular Tower Installation – New	\$750
Cold Storage + Mechanicals	\$0.26 sf. ft.
Wrecking, Razing or Demolition	\$75 + \$0.10/sq. ft. / Max. \$750/building (Fees may be waived at the discretion of the Building Inspector)
Roof	\$11/\$1,000 value of project / Max. \$250
Siding	\$100
Fence (include zoning)	\$50
Driveway	\$50
Pools/Hot tub above ground (include zoning) + Mechanicals	\$120 (includes 2 inspections)
Pools built-in (include zoning) + Mechanicals	\$180 (includes 3 inspections), \$65 each additional inspection
Signs/Awning (each)	\$65
Temporary Sign Permit	\$65
Dumpster / Receptacle Enclosure Permit	\$65
Yard Sprinkler System	\$65

Note: The state fee schedule for commercial buildings (DSPS 305) projects may be charged in lieu of or in addition to this fee schedule at the Municipalities discretion

Note: Gross square footage calculations are based on exterior dimensions, including garage and each finished floor level. Unfinished basements or portions thereof are not included

Note: The state fee schedule for commercial building projects may be charged in lieu of or in addition to this fee schedule at the City's discretion.

Note: All fee categories shall be rounded up to the next full dollar amount.

Note: Where fees are based upon square footage, they shall be based on exterior dimensions, including garage and each unfinished floor level. Unfinished basements or portions thereof are not included.

Ch. 115 Heating and Air Conditioning

Plan Review if not submitted at time of original review	\$65
Minimum Permit fee	\$65

Ch. 115-9	New 1 and 2 Family Residential	\$ 60 base fee + .07/ sq. ft.
	Addition	\$ 60 base fee + .07/ sq. Ft.
	Remodel (duct alteration only)	\$ 65
	HVAC Appliance replace/added + electrical	\$ 65 each

115-9	Commercial/Multi Family	
	New/Addition/Remodel	\$100 base fee + \$.06/ sq. ft.
	Minimum permit fee	\$100
	Where sq. ft. cannot be calculated	\$85/inspection

115-9	Industrial/Manufactory New/Addition/Remodel Minimum permit fee Where sq. ft. cannot be calculated	\$100 base fee+\$0.04 sq. ft. \$100 \$85/inspection
115-9	Commercial/Multi Family/Industrial/Manufactory – Additional or Replace Units Air Conditioning Unit(Up to 3 tons or 36,000 BTUs) Air Conditioning Unit(Over 3 tons) Exhaust Hood System (New/ Replace) Heating & Air Conditioning Distribution System Heating, Incinerator Unit or Wood Burning Appliance (Up to & including 150,000 BTUs) Heating, Incinerator Unit or Wood Burning Appliance (Over 150,000 BTUs)	\$100/unit \$16/ton (12,000 BTUs) or fraction Thereof, Max. \$750/unit \$ 200 \$0.04/ sq. ft. of conditioned area. Min. \$100 \$65/unit \$16/unit per 50,000 BTUs or fraction thereof, Max. \$750/unit
Ch. 128	Cigarettes and Tobacco Products	
128-1	Cigarette License	\$100
Ch. 142	Electrical Work / Inspections	
142-5	1 and 2 Family Dwelling Minimum permit fee New /Remodel/Addition Where Sq. Ft. cannot be calculated Accessory Building	\$65 \$60 base + \$0.10/ sq. ft. \$65 + \$3 / device \$60 base fee +\$0.10/ sq. ft.
142-5	Multi Family/ Commercial Minimum permit fee New/Addition/Remodel (plus electric service) Where sq. ft. cannot be calculated Plan review if not submitted at time of original review Where sq. ft. cannot be calculated	\$100 \$100 base + \$0.10/ sq. ft. \$85 + \$4 /device \$65 \$85/inspection
142-5	Industrial/Manufactory Minimum permit fee New /Addition/ Remodel (plus electric service) Office/Lab /similar areas Where Sq. Ft. cannot be calculated Plan review if not submitted at time of original review	\$100 \$120 Base fee + \$.08/ sq. ft. \$0.10/ sq. ft. \$85 + \$4/device \$65
142-5	Miscellaneous Fees Special Inspections New/Temporary/Upgrade service Feeder panel 0 to 200 amp 201- 400 amp 401 amp and up	\$85 \$65 \$100 \$120 \$240

Accessory Structure+electrical service	\$65 Base fee + \$ 8/device
Solar/Wind generation	\$120
Generators/Transformer	\$120
Low Voltage system	\$75 + \$0.02/ sq. ft.
Appliances	\$65
Hot Tubs/pools above ground	\$120
Built in Pools/Hot Tubs	\$180
Parking Lot lighting	\$65 Base fee + \$15/fixture
Pump/Grinders	\$65 /device
Heating Units	\$65 /unit
Sign	\$65
Miscellaneous	\$65

Ch. 165 Geographical Designation and Logo

165-1	Use of Geographical Designation and Logo	\$110
165-2	Use of Logo Only	\$30

Ch. 187 Intoxicating Liquor/Fermented Malt Beverages

187-7	Retail Class "A" Fermented Malt Beverages	\$100 Plus publication charge
187-7	Retail Class "B" Fermented Malt Beverages	
	Full Year	\$100 Plus publication charge
	Six Month	\$50 Plus publication charge
	Temporary/Picnic (Special Gathering)	\$10
187-7	Wholesaler's Ferm. Malt. Bev.	\$25 Plus publication charge
187-7	Retail "Class A" Liquor	\$500 Plus publication charge
187-7	"Class B" Liquor	
	Full Year	\$500 Plus publication charge
	Six Months	\$250 Plus publication charge
187-7	Operator's	\$25
	Provisional Operator's	\$15
	Temporary Operator's	\$10
187-7	Retail "Class C" (Wine)	\$100 Plus publication charge
187-7	Retail Reserve "Class B" Liquor	No less than \$10,000 plus publication charge

Ch. 193 Junk Collectors / Dealers

193-2	Junk Collector	\$25
	Junk Dealer	\$25
	Junk Yard	\$25
	Each Additional Vehicle	\$15
193-7	Duplicate License	\$5

Ch. 219 Noise

219-1	Construction Equip. Operation	\$125 for operation outside of regular hours
219-1	Loudspeaker Permit	\$30

Ch. 227 Public Nuisance		
227-3	Noxious and other weeds	\$110.00 Administration fee, plus equipment cost, and hourly labor (doubled)
Ch. 234 Parks and Public Areas		
234-2	Special Occasion Permit	\$15
234-3	Overnight Camping Permit	\$15
	Pavilion Rental for City residents	\$50
	Pavilion Rental for non-residents	\$100
	Park rental security deposit	\$100
Ch. 243 Plumbing		
243-5	New 1 and 2 Family Addition/Remodel	\$60 base fee + \$.10/ sq. ft. \$ 15 per fixture +\$65 per inspection, Minimum \$125
243-5	New Commercial/ Multifamily Plan Review if not submitted at time of original review Minimum Permit Fee Addition/Remodel Sanitary & Storm Sewer Building Drain Water, Sanitary & Storm Sewer Laterals Sanitary & Storm Sewer Manhole & Catch Basin Back Flow Preventers	\$100 base fee + \$0.10/sq. ft. \$65 \$85 \$15/fixture + \$85/ anticipated inspections, min. fee \$ 225 \$75 for 1st. 100 ft. + \$0.45/ea. additional ft. \$75 for 1st 100 ft. + \$0.45/ea. additional ft. \$75 for 1st. 100 ft. + \$0.45/ea. additional ft. \$15/each \$120
243-5	New Manufactory/Industrial Plan Review if not submitted at time of original review Minimum Permit Fee Addition/Remodel Sanitary & Storm Sewer Building Drain Water, Sanitary & Storm Sewer Laterals Sanitary & Storm Sewer Manhole & Catch Basin Back Flow Preventers	\$100 Base fee + \$0.06/sq. ft. \$65 \$85 \$15/fixture + \$85/ anticipated inspections, min. fee \$ 225 \$75 for 1st. 100 ft. + \$0.45/ea. additional ft. \$75 for 1st 100 ft. + \$0.45/ea. additional ft. \$75 for 1st. 100 ft. + \$0.45/ea. additional ft. \$15/each \$120
Ch. 254 Sales		
254-1	Direct Seller's Registration	\$50.00
254-1.1	Weights and Measures License	\$30.00
	Annual Assessment	Amount set by Council according to class of license

254-2	Vendor Vehicle Permit Pushed, Pedaled or Pulled Vehicle	\$20.00
	Motorized Vehicle	\$30.00
254-3	Farmer's Market Permit	Handled by Farmers Market
254-5	Special Event Sales Permit	\$30.00

Ch. 259 Sewers

259-5	Sewer Connection Fee, within City	\$1,650.00 per REU
259-13	Industrial Discharge Permit	\$110.00
259-16	Septage Disposal Permit	\$110.00

Ch. 270 Stormwater Management

270-12	Stormwater Permit	Actual cost of City Engineer's charges
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Ch. 274 Streets and Sidewalks

274-9	Snow and Ice Removal	\$110.00 Administration fee, plus equipment cost, and hourly labor (doubled)
274-11	Outdoor Seating Permit B2 & B2A Zoning Dist.	
	Sidewalk Seating Permit without alcohol	\$30
	Sidewalk Seating Permit with alcohol	\$45
274-18	Right-of-way Work	Deposit \$2,000.00 Refundable on satisfactory restoration
274-20	Right-of-way Permit	
	Excavation below 12" deep or pavement	\$175
	Surface or above 12" below surface	\$30
	Dumpster or construction vehicle placement	\$30

Ch. 278 Subdivision of Land

278-76	Objecting Agency Review Fee	Actual cost charged by Agency
278-77	Preliminary Plat/CSM Review	\$35 Base fee, plus \$7 per lot
	Reapplication	\$30
278-78	Improvement Review Fee	1% of estimated cost of public Improvements
278-79	Inspection Fee	Actual cost of City Engineer's Charges
278-80	Final Plat/CSM Review	\$8 Base fee, plus \$2 per lot
	Reapplication	\$8
278-81	Public Site Fee	\$500 per dwelling unit
278-82	Street Tree Fee	\$135 per tree required
278-83	Engineering Fee	Actual cost of City Engineer's charges
278-84	Administrative Fee	Actual cost of City's expenses

Ch. 293 Vehicles and Traffic

293-3	All Night Parking Permit	\$10 per month
293-6	Parking Permit for Municipal Lot	\$10 per month
293-8	Key Return Fee	\$5
293-18	Impoundment Storage Fee	\$50 per day or portion thereof

Ch. 297 Vehicles for Hire

297-1	Taxicab License	
	First vehicle	\$60 plus publication charge
	Each additional vehicle	\$30
297-2	Carriage License	\$30 per carriage

Ch. 304 Water

304-11	Flow Tests	\$10
304-11	Water Rates	As approved by the PSC & Council in Rate Schedule
304-13	Well Operation Permit	\$75 permit must be renewed every five years

Ch. 315 Zoning

PUD Overlay District	\$500 Deposit +/- Actual
Conditional Use Permit	\$500 Deposit +/- Actual
Certified Survey Map Review	\$500 Deposit +/- Actual
Site Plan Review	\$500 Deposit +/- Actual
Rezoning/change Application	\$500 Deposit +/- Actual
Historic Preservation District Certificate of Appropriateness	\$150 Deposit +/- Actual
Historic Preservation District Sign Application	\$150 Deposit +/- Actual
Variance Application/Zoning Appeal	\$150 Deposit +/- Actual
Quarry Operation Cond. Use	\$200 per year



COMMON COUNCIL REGULAR

ITEM NUMBER 13G

DATE: March 20, 2018

SUBJECT: **RESOLUTION 4895(53)** - to consider approving an Extraterritorial Zoning Certified Survey Map for property located at 33911 Hillcrest Drive.

SUBMITTED BY: Gregory Guidry, Building Inspector

BACKGROUND/HISTORY:

As part of the City's Extraterritorial Plat Approval Jurisdiction Area, which includes any area within 1.5 miles of the City of Burlington, all divisions and subdivisions of land shall be reviewed by the Plan Commission and Common Council. The purpose of this is to enable the City to extend regulations to adjacent land that could affect quality of life within the city. The Extraterritorial Zoning District (ETZ) represents a city's potential growth boundary, both with respect to its future tax base and municipal service area.

This Certified Survey Map has been submitted for review by Bryon Perona of New Winds Properties LLC for property located at the 33911 Hillcrest Drive in the Town of Burlington. The applicant would like to subdivide one parcel to create Proposed Lots 1 and 2. Proposed Lot 1 will consist of 15,598 square feet with an accessory structure that crosses the property lines. Proposed Lot 2 will consist of 13,229 square feet with an existing single-family residence and an accessory structure. The two Proposed Lots will retain the current zoning classification.

The Town of Burlington Planning and Zoning Committee approved this CSM at their February 8, 2018 meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

The Plan Commission and City Staff recommend approval of this ETZ Certified Survey Map request.

TIMING/IMPLEMENTATION:

This item is for discussion at the March 20, 2018 Committee of the Whole meeting and for final consideration at the Common Council meeting the same night.

Attachments

Res 4895 ETZ CSM
CSM map

RESOLUTION NO. 4895(53)
Introduced by: Committee of the Whole

**A RESOLUTION APPROVING A CERTIFIED SURVEY MAP FOR BRYON PERONA FOR
PROPERTY LOCATED AT 33911 HILLCREST DRIVE IN THE TOWN OF BURLINGTON,
WITHIN THE CITY'S EXTRATERRITORIAL PLAT JURISDICTION**

WHEREAS, the Plan Commission of the City of Burlington has reviewed a certified survey map shown hereon, proposed and submitted by Bryon Perona for property located at 33911 Hillcrest Drive in the Town of Burlington; for property described as:

BEING A DIVISION OF LOT 2 AND 3, IN BLOCK 7, SECOND ADDITION OF OAKWOOD HILLS OF BOHNER'S LAKE, BEING PARTS OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 17, THE NORTHEAST QUARTER OF THE NORTHEAST OF SECTION 20, TOWNSHIP 2 NORTH, RANGE 19 EAST OF THE 4TH PRINCIPAL MERIDIAN, TOWN OF BURLINGTON, RACINE COUNTY, WISCONSIN.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County and Walworth County, State of Wisconsin, that the attached certified survey map prepared on December 18, 2017 by Mark A. Bolender, WLS, is hereby approved.

BE IT FURTHER RESOLVED that the City Clerk shall forward a copy of this resolution to the Town of Burlington Clerk, 32288 Bushnell Road, Burlington, WI 53105; Julie Anderson, Director, Racine County Planning and Development, 14200 Washington Ave., Sturtevant, WI 53177; and Walworth County Land Use and Resource Management, W3929 County Road NN, Elkhorn, WI 53121.

Introduced: March 20, 2018
Adopted: March 20, 2018

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

RACINE COUNTY CERTIFIED SURVEY NUMBER_____

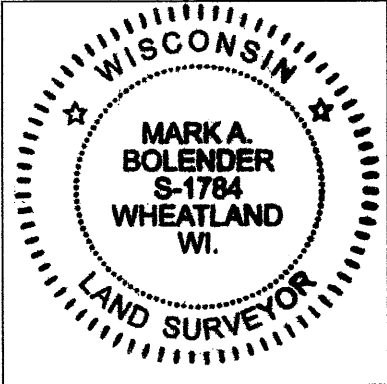
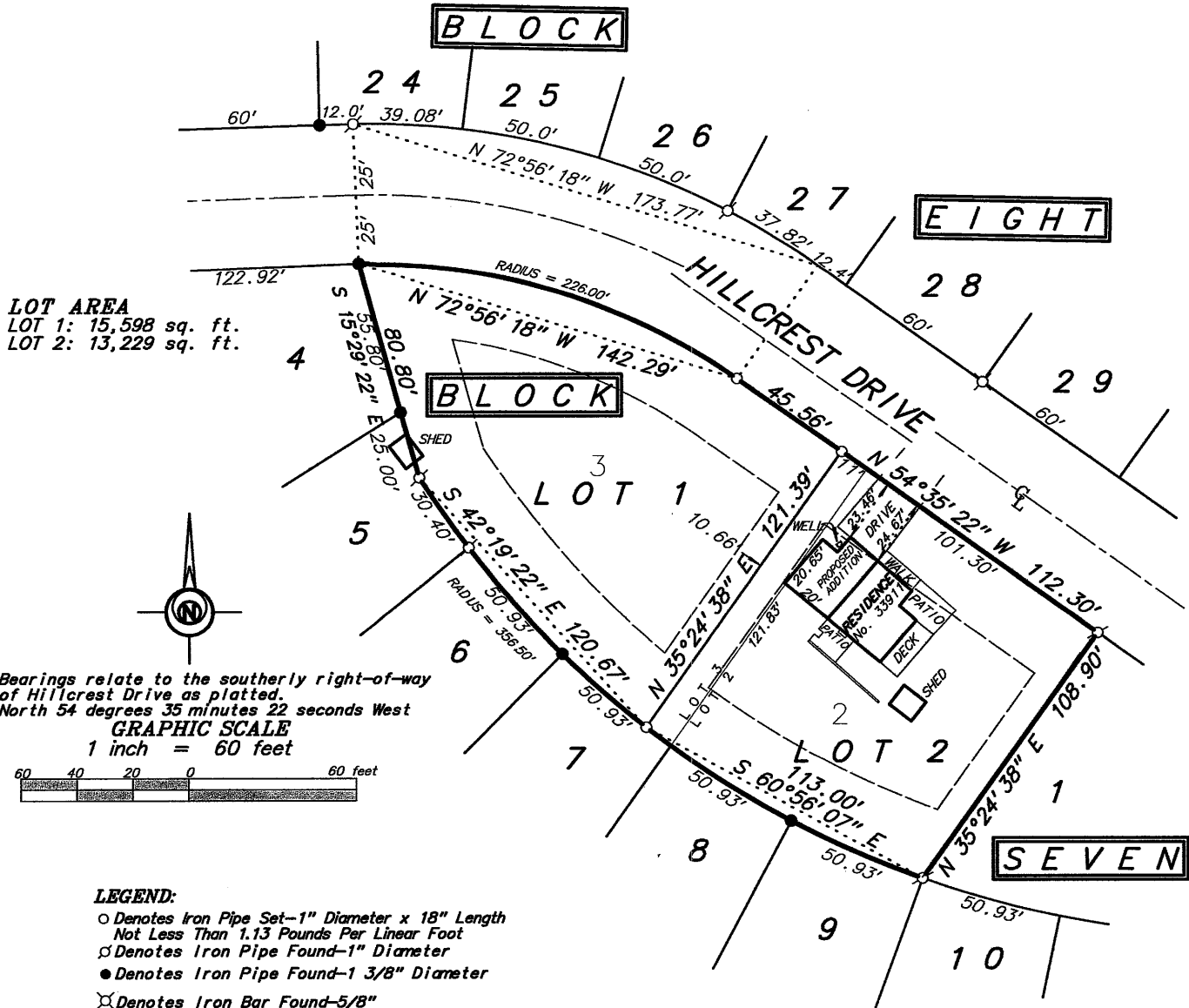
Being a division of Lots 2 and 3, in Block 7, SECOND ADDITION OF OAKWOOD HILLS OF BOHNER'S LAKE, being parts of the Southeast Quarter of the Southwest Quarter of Section 17, the Northeast Quarter of the Northeast Quarter of Section 19 and the Northwest Quarter and the West Half of the Northeast Quarter of Section 20, Township 2 North, Range 19 East of the 4th Principal Meridian, Town of Burlington, Racine County, Wisconsin.

OWNER & SUBDIVIDER:

New Winds Properties LLC.
Bryon Perona, Agent
3910 348th Ave.
Burlington, WI. 53105

PARCEL SURVEYED & MAPPED BY:

Arbit Land Surveying
8120 312th Ave.
Wheatland, WI. 53105



Mark A. Bolender
Mark A. Bolender
Wisconsin Professional Land Surveyor — 1784
December 18, 2017

RACINE COUNTY CERTIFIED SURVEY NUMBER_____

Being a division of Lots 2 and 3, in Block 7, SECOND ADDITION OF OAKWOOD HILLS OF BOHNER'S LAKE, being parts of the Southeast Quarter of the Southwest Quarter of Section 17, the Northeast Quarter of the Northeast Quarter of Section 19 and the Northwest Quarter and the West Half of the Northeast Quarter of Section 20, Township 2 North, Range 19 East of the 4th Principal Meridian, Town of Burlington, Racine County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Mark A. Bolender, professional land surveyor hereby certify: That in full compliance with the provisions of Chapter 236.34 of the Wisconsin Statutes and the subdivision regulations of the Town of Burlington, Racine County, Wisconsin and under the direction of Bryon Perona, agent for New Winds Properties, LLC. owner of said land, I have surveyed, divided, mapped and divided this Certified Survey Map; that such plat correctly represents all exterior boundaries and the subdivision of land surveyed; and that this land is located in the Southeast Quarter of the Southwest Quarter of Section 17, in the Northeast Quarter of the Northeast Quarter of Section 19 and the Northwest Quarter and the West Half of the Northeast Quarter of Section 20, Township 2 North, Range 19 East of the 4th Principal Meridian, Town of Burlington, Racine County, Wisconsin, containing 0.66 acres, and described as follows: Lots 2 and 3, Block 7, in the 2nd ADDITION OF OAKWOOD HILLS OF BOHNER'S LAKE according to the recorded plat thereof on file and of record in the office of the Register of Deeds, Racine County, Wisconsin as Document Number 506846, and recorded on May 6, 1946.

Dated at Wheatland, Wisconsin this 9th day of FEBRUARY, 2018.



Mark A. Bolender

Mark A. Bolender - Wisconsin Registered Land Surveyor S - 1784
AMBIT LAND SURVEYING * 8120-312th Avenue * Wheatland * Wisconsin 53105

TOWN OF BURLINGTON APPROVAL

Approved by the Town Board at the Town of Burlington on this 8th day of Feb., 2018

Ralph Rice
Ralph Rice-Chairman

Adelheid Streif
Adelheid Streif-Clerk

RACINE COUNTY CERTIFIED SURVEY NUMBER_____

Being a division of Lots 2 and 3, in Block 7, SECOND ADDITION OF OAKWOOD HILLS OF BOHNER'S LAKE, being parts of the Southeast Quarter of the Southwest Quarter of Section 17, the Northeast Quarter of the Northeast Quarter of Section 19 and the Northwest Quarter and the West Half of the Northeast Quarter of Section 20, Township 2 North, Range 19 East of the 4th Principal Meridian, Town of Burlington, Racine County, Wisconsin.

OWNER'S CERTIFICATE

I, Bryon Perona, agent for New Winds Properties, LLC. owner of said land, do hereby certify that I caused the land described on this Certified Survey Map to be surveyed, divided, mapped as represented on this Certified Survey Map. I also certify that this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Township of Burlington
City of Burlington

Bryon Perona

Dated this _____ day of _____, 2018

STATE OF WISCONSIN }
COUNTY OF RACINE } SS

Personally came before me this _____ day of _____, 2017 the above named _____ to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public

My Commission Expires: _____

Witness the hand and seal of said owner this _____ day of _____, 2018

CITY OF BURLINGTON CERTIFICATE (EXTRATERRITORIAL)

STATE OF WISCONSIN }
COUNTY OF RACINE } SS

Resolved that this Certified Survey Map, in the Town of Burlington, Bryon Perona, agent for New Winds Properties LLC. owner is hereby approved by the City Board of the City of Burlington on this _____ day of _____, 2018.

Jeannie Hefty-City Mayor

Diahn Halbach-City Clerk



Mark A. Bolender
Mark A. Bolender
Wisconsin Professional Land Surveyor – 1784